EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, October 15, 2026 @ 5:30pm

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, October 15, 2026 at the Administration Building located on 7 Wiltshire Drive and called to order by Chairperson Moore at 5:30pm.

The following Members were present:
Linda Moore
Matt Kohut
Lew Meixler

Members Present via Zoom:
Marc Lippman

Present: Richard Brand, Executive Director
Robert Noel, Operations Manager
Julie Palmer, Administrative Assistant/Board Secretary
Megan Thompson, CFO
Matt Krantz, Esq., Tyler, Aversano & Krantz. P.C
Brian T. Dougherty, PE, French & Parrello

Absent Marc Platizky

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided by the adoption of the annual meeting schedule on February 19, 2026, which was published in the official newspapers and filed with the East Winsor municipal clerk. Notice of this meeting was posted at the East Windsor Municipal Utilities Authority website. Adequate notice of the time, place and date of this meeting has been provided in accordance with the Open Public Meetings Act. Chairperson Moore then asked for a roll call after which she asked if any member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there is anyone from the public who would like to speak on any issue not on today's agenda. Hearing no one, Chairperson Moore closed the public portion of the meeting.

Chairperson Moore asked for approval of Resolution 2026-54 Authorizing Purchases from Vendors Under NJ State Contract. Lew Meixler made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore asked for approval of Resolution 2026-55 Authorizing Professional Services for Development Review Assistance. Lew Meixler made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore asked for approval of Resolution 2026-56 Amendment to East Windsor Municipal Utilities Authority Personnel Policy Manual. Matt Kohut made the motion, seconded by Lew Meixler and unanimously carried.

Chairperson Moore asked for approval of Resolution 2026-57 Amending the Rules and Regulations of the East Windsor Municipal Utilities Authority with Respect to Sewer Capacity Analysis. Matt Kohut made the motion, seconded by Marc Lippman and unanimously carried.

Chairperson Moore asked for an update on the Administration, Maintenance and Water treatment plant. Mr. Brand displayed images of the site showing that Benjamin R. Harvey has begun construction

Chairperson Moore opened the floor for general discussion among Board Members. Matt Kohut inquired about the status of the employee appreciation barbecue. Mr. Brand advised that the event had been postponed due to upcoming employee vacations.

Lew Meixler asked whether the testing results for the Twin Rivers Well had been received. Mr. Brand confirmed that the results were clean. Mr. Brand further advised the Board that EWMUA should evaluate the continuation of the Twin Rivers water main replacement project, as recent water main breaks have highlighted the deteriorating condition of the existing water main infrastructure.

Secretary Palmer advised the Chairperson that Resolution No. 2026-58 had been inadvertently omitted and requested that it be added for Board consideration and approval.

Chairperson Moore asked for approval of Resolution 2026-58 Authorization of Signatory for Certain Documents and Permits. Lew Meixler made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore asked for approval of the payment of bills for October 2026. Lew Meixler made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore asked for approval of the Operating report from September 2026. Lew Meixler made the motion, seconded by Marc Lippman and unanimously carried.

Chairperson Moore requested a motion to approve the Development report for October 2026. Lew Meixler made the motion, seconded by Marc Lippman and unanimously carried.

Chairperson Moore requested a motion to approve the Finance Officer's report for September 2026. Matt Kohut made the motion, seconded by Lew Meixler and unanimously carried.

Chairperson Moore requested a motion to approve the Attorney's report for September - October 2026. Marc Lippman made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore requested a motion to approve the Engineer's report for October 2026. Matt Kohut made the motion, seconded by Lew Meixler and unanimously carried.

The minutes from the September 17, 2026 meeting were approved on a motion made by Lew Meixler, seconded by Matt Kohut and unanimously carried.

Having nothing further to discuss Chairperson Moore adjourned the meeting and asked for roll call to go into Closed Session.

Respectfully submitted,

Marc Platizky, Secretary

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER **STATE OF NEW JERSEY**

RESOLUTION NO. 2026-54

AUTHORIZING PURCHASES FROM VENDORS APPROVED UNDER NJ STATE CONTRACT

WHEREAS, the East Windsor Municipal Utilities Authority ("Authority"), as a local government contracting unit, may by resolution and without advertising for bids, purchase any materials, supplies, or equipment under any contract, for the purchase of such items, entered into on behalf of the State of New Jersey by the New Jersey Department of the Treasury, Division of Purchase and Property, pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, the Authority has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Authority intends to enter into contracts with the attached referenced state contract vendors ("Schedule A") through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current state contracts; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the East Windsor Municipal Utilities Authority, County of Mercer, authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached Schedule A, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the East Windsor Municipal Utilities Authority pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the East Windsor Municipal Utilities Authority and the referenced State Contract Vendors shall be from January 1, 2026 to December 31, 2026.

Dated: **10/15/2026**

Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting on **October 15, 2026**.

Marc Platizky, Secretary

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER **STATE OF NEW JERSEY**

RESOLUTION NO. 2026-55

AUTHORIZING PROFESSIONAL SERVICES FOR DEVELOPMENT REVIEW ASSISTANCE

WHEREAS, the East Windsor Municipal Utilities Authority ("Authority") desires to award a professional services for development review assistance; and

WHEREAS, the parties desire to amend the Agreement so as to amend the scope of work, time periods of performance and payment, and/or responsibilities of owner; and

WHEREAS, The Agreement provides that any amendments shall be valid only when expressed in writing and signed by the parties.

NOW, THEREFORE, BE IT RESOLVED, in consideration of the mutual understandings and Agreement contained herein, the parties agree to amend the Agreement as follows:

1. The Basic Services of Engineer as described in the Agreement are amended and supplemented as follows: No Change
2. The responsibilities of Owner as described in the Agreement are amended and supplemented as follows; No Change
3. The time periods for the performance of the Engineer's services as set forth in the Agreement are amended and supplemented as follows: The proposed Services shall be provided by January 1, 2026 through December 31, 2026.
4. The payment for services rendered by the Engineer shall be set forth below:

Description		Hourly Rate
Officer/Project Manager		$295
Senior Engineer		$249
Junior Engineer		$140
Staff Support		$119
GIS Estimator Project controls Finance/Accounting – all levels	1-4 1-4 1-4	$67

Engineer GIS Estimator Project Controls 5-6	1-4 5-6 5-6	$83
Engineer GIS Estimator Project Controls 7	4-5 7+ 7+	$98
Engineer Estimator Project Controls 8+	6+ 8+	$135

The recurring annual budget is set at $10,000 for as-needed services requested by the Owner.

5. Except as herein modified, all terms and conditions of the Agreement shall remain in full force and effect.

Dated: October 15, 2026

Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on October 15, 2026.

Marc Platizky, Secretary

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER **STATE OF NEW JERSEY**

RESOLUTION NO. 2026-56

Amendment to East Windsor Municipal Utilities Authority Personnel Policy Manual

WHEREAS, the East Windsor Municipal Utilities Authority ("EWMUA") created a Personnel Policy Manual ("Manual"), originally adopted in October, 1993 and subsequently revised in April 2013, September 2018 and May 2020; and

WHEREAS, the Manual sets forth personnel policies and procedures for its employees; and

WHEREAS, the laws and expectations have changed over the years; and

WHEREAS, the revision to the Manual is also a requirement of the insurance carrier; and

NOW, THEREFORE, BE IT RESOLVED that to comply with the changes in the laws, expectations, and to update the policies and procedures, the EWMUA has amended its Personnel Policy Manual; and

BE IT FURTHER RESOLVED that these amendments to the Personnel Policy Manual shall be enforceable and effective immediately.

Dated: October 15, 2026

Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on October 15, 2026.

Marc Platizky, Secretary

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER **STATE OF NEW JERSEY**

RESOLUTION NO. 2026-57

RESOLUTION AMENDING THE RULES AND REGULATIONS OF THE EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY WITH RESPECT TO SEWER CAPACITY ANALYSIS

WHEREAS, the East Windsor Municipal utilities Authority ("Authority") had adopted Rules and Regulations to provide for water and sewer service and establish rates and fee schedules ("Rules and Regulations") pursuant to N.J>S.A. 40:14B-1 et seq: and

WHEREAS, Section 1, Chapter 3, Subchapter 3-7.0100 of said Rules and Regulations provides that the Authority reserves the right to change or amend from time to time, these Rules and Regulations with the approval of a majority of all members of said Authority; and

WHEREAS, the Authority has determined that it is necessary and appropriate to amend section 7-3.0400 Capacity Allocation and Adequacy of Conveyance Systems of its Rules and Regulations with the addition of a subsection 7-3.0401 Sanitary Sewer Capacity Analysis.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority, County of Mercer, State of New Jersey, as follows:

1. 7-3.0400 of the Authority's Rules and Regulations, regarding sewer capacity analysis is hereby amended as set forth in Exhibit A, attached hereto and incorporated herein by reference.

2. The revised charges for Authority personnel and equipment set forth in Exhibit A shall become effective on October 16, 2026. The adoption of this Resolution by a majority of the members of the Authority, together with the signatures of the Chairperson and Secretary affixed hereto, shall constitute conclusive evidence of such approval.

3. Except as specifically amended herein, all other provisions of the Authority's Rules and Regulations, as previously adopted and amended, shall remain in full force and effect.

4. This Resolution shall take effect immediately upon its adoption.

Dated: October 16, 2026

Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on October 15, 2026.

Marc Platizky, Secretary

EXHIBIT A

7-3.0400 Capacity Allocation and Adequacy of Conveyance Systems

Allocation of capacity within EWMUA. treatment facilities will be granted upon the premise that existing conveyance systems are adequate to provide the needed service to and from the Applicant's site. If existing conveyance facilities are found to be inadequate to fulfill the Applicant's requirements for service, projects will not be permitted to utilize allocated capacities within treatment facilities until necessary off-tract improvements are constructed by the Applicant, EWMUA or others. Even if existing conveyance systems are presently adequate to fulfill the Applicant's service requirements, the Applicant may still be subject to requirements to contribute to the future improvement or expansion of conveyance systems based upon the Applicant's impact thereon.

7-3.0401 Sanitary Sewer Capacity Analysis

All sanitary sewer capacity analyses submitted to the EWMUA shall evaluate existing and proposed wastewater flows, together with infiltration and inflow associated with a ten (10)-year design rainfall event. The rainfall duration, distribution, and analysis methodology shall be subject to approval by the Authority Engineer.