

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY  
Minutes of Regular Meeting  
Wednesday, December 18, 2025 @ 5:30pm

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Wednesday, December 18, 2025 at the Administration Building located on 7 Wiltshire Drive and called to order by Chairperson Moore at 5:30pm.

The following Members were present:

Linda Moore  
Lewis Meixler  
Matt Kohut  
Marc Platizky  
Steve Kurs

Present: Richard Brand, Executive Director  
Robert Noel, Operations Manager  
Megan Thompson, CFO  
Julie Palmer, Administrative Assistant/Board Secretary  
Matthew J. Krantz, Esq., Tyler, Aversano & Krantz. P.C  
Jamie Mitrovic, Tyler, Aversano & Krantz. P.C  
Brian T. Dougherty, PE, French & Parrello

Present via Zoom: Marc Lippman

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that the agenda for this meeting was e-mailed to the Cranbury Press-Windsor Hights Herald, Trenton Times, and Trentonian on Tuesday December 9, 2025. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on Friday, December 12, 2025. Chairperson Moore then asked for a roll call after which she asked if any member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there is anyone from the public who would like to speak on any issue not on today's agenda. Hearing no one, Chairperson Moore closed the public portion of the meeting.

Chairperson Moore asked for approval of Resolution #2025-60 Amending the Rules and Regulations of the East Windsor Municipal Utilities Authority with Respect to Water and Sewer Connection Fees Effective January 1, 2026. Marc Platizky made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore asked for approval of Resolution #2025-61 Accepting a Bid and Awarding a Contract to Univar Solutions USA LLC for the Provision of Hydrated Lime. Matt Kohut made the motion, seconded by Steve Kurs and unanimously carried.

Chairperson Moore asked for approval of Resolution #2025-62 Approving Risk Management Consultant's Agreement. Marc Lippman made the motion, seconded by Steve Kurs and unanimously carried.

Chairperson Moore asked for approval of Resolution #2025-63 Authorizing Agreement Between East Windsor Municipal Utilities Authority and Empower to Provide Deferred Compensation Plan. Steve Kurs made the motion, seconded by Lew Meixler and unanimously carried.

Chairperson Moore asked for an update on the Administration, Maintenance and Water treatment plant. Mr. Brand informed that we should expect the EDD sometime in January after which we can start the bid process and that minor changes were made to the plans for the Water Treatment plant.

Chairperson Moore asked for general discussion from Board Members. Mr. Brand informed the Board that the DEP was starting to look into additional guidelines regarding PFAS in the water and wastewater streams and that we are researching filtration systems in anticipation of future guidelines from the DEP.

Chairperson Moore asked for approval of the payment of bills for December 2025. Steve Kurs made the motion, seconded by Marc Platizky and unanimously carried.

Chairperson Moore asked for approval of the Operating report from November 2025. Marc Platizky made the motion, seconded by Matt Kohut and unanimously carried.

Chairperson Moore requested a motion to approve the Development report for December 2025. Matt Kohut made the motion, seconded by Marc Lippman and unanimously carried.

Chairperson Moore requested a motion to approve the Finance Officer's report for December 2025. Steve Kurs made the motion, seconded by Marc Platizky and unanimously carried.

Chairperson Moore requested a motion to approve the Attorney's report for November - December 2025. Lew Meixler made the motion, seconded by Marc Lippman and unanimously carried.

Chairperson Moore requested a motion to approve the Engineer's report for December 2025. Matt Kohut made the motion, seconded by Lew Meixler and unanimously carried.

The minutes from the November 12, 2025 meeting were approved on a motion made by Marc Platizky, seconded by Steve Kurs and unanimously carried.

Having nothing further to discuss Chairperson Moore adjourned the meeting.

Respectfully submitted,

  
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Marc Platizky, Secretary

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

**COUNTY OF MERCER**

**STATE OF NEW JERSEY**

**RESOLUTION NO. 2025-61**

**RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT TO UNIVAR SOLUTIONS USA LLC FOR THE PROVISION OF HYDRATED LIME**

**WHEREAS**, the East Windsor Municipal Utilities Authority (EWMUA) went to public notification to accept bids for the provision of Hydrated Lime on **October 31, 2025**; and

**WHEREAS**, in accordance with a properly advertised Notice to Bidders, one (1) sealed bid was received on November 20, 2025 at 10:00 am by the Qualified Purchasing Agent for the provision of Hydrated Lime for a period of two (2) years (December 1, 2025 – November 30, 2027) with an option to extend the contract for one (1) additional 12-month period; and

**WHEREAS**, after review of the bids submitted there was one (1) bidder:

**Univar Solutions USA LLC**, 68 Shelbourne Rd, Richboro, PA 18954 for the provision of Hydrated Lime: \$0.2892 per pound for Year 1 and \$0.3037 per pound for Year 2; and

**WHEREAS**, it is the recommendation of the Executive Director that Univar Solutions USA LLC be accepted as the lowest, responsible, responsive bidder complying with the terms and specifications, and be awarded the contract for the provision of Hydrated Lime for two (2) years with an option to extend the contract for one (1) additional 12-month period; and

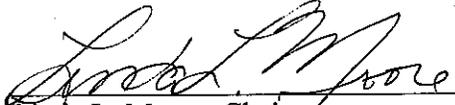
**WHEREAS**, funds in an amount not to exceed \$60,000.00 in Year 1 have been certified by the Chief Financial Officer to be available in the following account number: 01-301-6618; and

**WHEREAS**, funds in an amount not to exceed \$65,000.00 in Year 2 have been certified by the Chief Financial Officer to be available, upon adoption of the FY 2027 budget, in the following account number: 01-301-6618.

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the East Windsor Municipal Utilities Authority as follows:

The bid of Univar Solutions USA LLC, 68 Shelbourne Rd, Richboro, PA 18954 for the provision of Hydrated Lime for water treatment is hereby accepted and the contract awarded for two (2) years with an option to extend for one (1) additional 12-month period. This contract will end on November 30, 2027.

Dated: 12/18/2025

  
Linda L. Moore, Chairperson

### CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this 18<sup>th</sup> day of December, 2025.



Marc Platizky, Secretary

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

**COUNTY OF MERCER**

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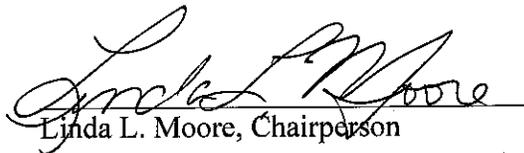
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Dated: 12/18/2025

  
Linda L. Moore, Chairperson

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Marc Platizky, Secretary

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

**COUNTY OF MERCER**

**STATE OF NEW JERSEY**

**RESOLUTION NO. 2025-62  
APPROVING RISK MANAGEMENT CONSULTANT'S AGREEMENT**

**RISK MANAGEMENT CONSULTANT'S AGREEMENT**

**THIS AGREEMENT** entered into this 1st day of January, 2026, between the East Windsor Municipal Utilities Authority (hereinafter referred to as Authority) and Chas E. Rue & Son, Inc. t/a Rue Insurance (hereinafter referred to as the Consultant).

**WHEREAS**, the Consultant has offered to the Authority professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund, and;

**WHEREAS**, the Authority desires these professional services pursuant to the resolution adopted by the governing body of the Authority at a meeting held December 18, 2025 and;

**NOW, THEREFORE**, the East Windsor Municipal Utilities Authority ("MUA" or "Authority") and Chas E. Rue & Son, Inc. t/a Rue Insurance ("Consultant"), that the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

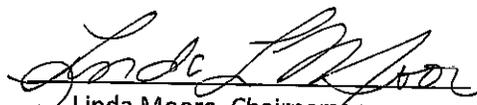
1. For and in consideration of the amount stated hereinafter, the Consultant shall:
  - a) Assist the Authority in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
  - b) Assist the Authority in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.
  - c) Review with the Authority any additional coverages that the Consultant feels should be carried but are not available from the Fund and subject to the Authority's authorization, place such coverages outside the Fund.
  - d) Assist the Authority in the preparation of applications, statements of values, and similar documents requested by the Fund, it being understood that this Agreement does not include any appraisal work by the Consultant.
  - e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the Authority.
  - f) Review the Authority's assessment as prepared by the Fund and assist the Authority in the preparation of its annual insurance budget.
  - g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) Authority safety committee meeting per annum to promote the safety objectives and goals of the Authority and the Fund.
  - h) Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally done by a public adjuster.
  - i) Perform any other risk management related services required by the Fund's bylaws.

2. In exchange for the above services, the Consultant shall be compensated in the following manner
  - a) The Consultant shall be paid by the Authority a fee as compensation for services rendered, an amount equal to six percent (6%) of the Authority's annual assessment as promulgated by the Funds. Said fee shall be paid to the Consultant within thirty (30) days of payment of the Authority's assessment.
  - b) For any insurance coverages authorized by the Authority to be placed outside the Fund, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in 2 (a).
  - c) If the Authority shall require of the Consultant extra services other than those outlined above, the Consultant shall be paid by the Authority a fee at the rate of 0 per hour, in addition to actual expenses incurred.
  
3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the Consultant's fees outlined in 2 (a) above shall be prorated to date of termination.

**NOW, THEREFORE, BE IT RESOLVED** by the East Windsor Municipal Utilities Authority ("MUA" or "Authority") as follows:

1. The preamble to this Resolution shall be incorporated herein as if fully restated. The Authority is hereby authorized and directed to incorporate the Risk Management Agreement Dated **January 1, 2026**.
2. The Authority Chairperson and Secretary are hereby authorized and directed to sign any documents necessary, and the Authority staff and professionals are authorized and directed to undertake any and all actions necessary, to effectuate the terms and intent hereof.

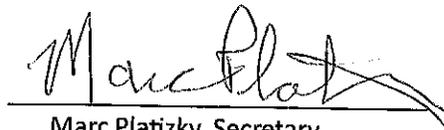
Dated: 12/18/2025

  
Linda Moore, Chairperson

**CERTIFICATION**

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this 18th day of December, 2025.

Dated: 12/18/2025

  
Marc Platizky, Secretary

ATTEST:

CONSULTANT:

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**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

**COUNTY OF MERCER**

**STATE OF NEW JERSEY**

**RESOLUTION NO. 2025-63**

**RESOLUTION AUTHORIZING AGREEMENT BETWEEN EAST WINDSOR  
MUNICIPAL UTILITIES AUTHORITY AND EMPOWER TO PROVIDE A DEFERRED  
COMPENSATION PLAN**

**WHEREAS**, the East Windsor Municipal Utilities Authority ("EWMUA") offers a deferred compensation plan for its employees in an attempt to attract and retain qualified employees by providing them with an opportunity to enhance their financial security at retirement through savings of compensation on a deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended ("Code"); and

**WHEREAS**, there is no direct financial cost to the EWMUA to adopt and implement an employee Deferred Compensation Plan and Service Agreement; and

**WHEREAS**, a request for proposal for a Deferred Compensation Plan was prepared and made available to vendors; the EWMUA asked for written requests for proposal from Empower, and Lincoln National Life insurance Company (Alliance investment option); and

**WHEREAS**, the following contractors submitted written proposals: Empower, Lincoln National Life insurance Company (Alliance investment option); and

**WHEREAS**, after reviewing the proposals it was determined that Empower has the ability to (1) maintain complete records of accounts; (2) manage account with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants; and (5) reduce the costs to the participants by utilizing a mutual fund platform; and

**WHEREAS**, there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of the contractor in the selection of a contractor for the administration of a Service Agreement pursuant to N.J.A.C. 5:37-5.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the East Windsor Municipal Utilities Authority, State of New Jersey, does hereby adopt and approve the Plan prepared by Empower and assigned Plan Document identifier 21-PD-Empower-110121 as a Deferred Compensation Plan Provider by the Director of the Division of Local Government Services.

**BE IT FURTHER RESOLVED THAT** the Linda L. Moore, Chairperson, is hereby authorized to enter into Service Agreement (bearing the identifier: 21-SA-Empower-110121 assigned by the New Jersey Division of Local Government) with Empower Retirement, LLC upon

the proposal received to serve as a Deferred Compensation Plan Provider for the EWMUA employees.

**BE IT FURTHER RESOLVED THAT** it is hereby acknowledged that the Deferred Compensation Plan is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188) and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16) and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Internal Revenue Code Section 457. The use of the Ruling is for guidance only and acknowledges that for the Internal Revenue Service purposes, the Ruling of another employer is not to be considered precedent.

**BE IT FURTHER RESOLVED THAT** pursuant to N.J.A.C. 5:37-5.4, the Chief Financial Officer is hereby designated as the Local Plan Administrator for the administration of the Plan.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

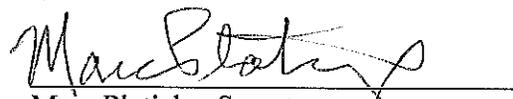
**ADOPTED** at the regular meeting of the Board of Commissioners of the East Windsor Municipal Utilities Authority held on December 18, 2025.

Dated: 12/18/2025

  
Linda L. Moore, Chairperson

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Marc Platizky, Secretary