

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, November 16, 2023 @5:30 P.M.

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, November 16, 2023 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 5:30 p.m.

The following Members were present:

Linda L. Moore
Marc Platizky
Steve Kurs

The following Members present via zoom:

Michael Shifman
Marc Lippman

Absent: Leonard Millner
Ron Ghrist, CFO

Also present:

Richard Brand, Executive Director
Susan Pretz, Board Secretary

Also present via zoom:

David Klemm, Mott Mac Donald
Ryan Scerbo Esq., DeCotiis, Fitzpatrick, Cole & Giblin, LLP

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that the agenda for this meeting was e-mailed to the Cranbury Press Windsor Hights Herald and Trenton Times on November 7, 2023. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on Friday, November 10, 2023. Chairperson Moore then asked the Secretary for a roll call after which she asked if any Member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was anyone present that would like to speak on any issue not on tonight's agenda. Hearing no one Chairperson Moore closed the public portion of the meeting.

Chairperson Moore asked for approval of resolution #2023-33 Approval to Amend the Rules and Regulations Connection : Fees for 2023/2024. Mr. Kurs made the motion seconded by Mr. Lippman and unanimously carried.

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER

STATE OF NEW JERSEY

**RESOLUTION AMENDING THE RULES AND REGULATIONS OF THE EAST
WINDSOR MUNICIPAL UTILITIES AUTHORITY WITH RESPECT
TO SEWER AND WATER CONNECTION FEES EFFECTIVE
DECEMBER 1, 2023**

RESOLUTION NO. 2023-33

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has adopted Rules and Regulations to provide for water and sewer service and establish rate and fee schedules (“Rules and Regulations”) pursuant to *N.J.S.A. 40:14B-1 et seq.*; and

WHEREAS, Section I, Chapter 3, Subchapter 3-7.0100 of said Rules and Regulations provides that the Authority reserves the right to change or amend, from time to time, these Rules and Regulations with the approval of a majority of all members of said Authority; and

WHEREAS, the Authority desires to review said Rules and Regulations by amending the schedule for water fees; and

WHEREAS, public notice as required by *N.J.S.A. 40:14B-23* has been provided; and

WHEREAS, on November 16, 2023, the Authority conducted a public hearing on the foregoing sewer and water connection fees, and it is of the opinion that the proposed revision of the fees set forth in Exhibit A should be adopted.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority, in the County of Mercer, State of New Jersey, as follows:

1. Schedule III of the Authority’s Rules and Regulations establishing said sewer and water connection fees is hereby amended as set forth on Exhibit A attached hereto and made a part hereof.

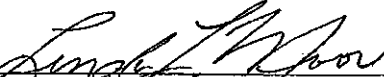
2. The sewer and water connection fees hereby adopted and set forth on Exhibit A attached hereto and made a part hereof shall take effect on December 1, 2023. Said fees have been approved by the adoption of this Resolution by a majority of the members of the Authority and the signatures of the Chairperson and Secretary of the Authority hereon, which shall serve as conclusive evidence of the fact that this Resolution was reviewed and approved by a majority of the members of said Authority.

3. Except as otherwise provided herein, the Rules and Regulations of the Authority as from time to time amended shall remain unchanged and in full force and effect.

4. This Resolution shall take effect immediately upon its adoption.

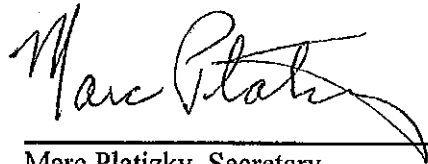
EAST WINDSOR MUNICIPAL
UTILITIES AUTHORITY

11/16/2023

By: 
Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, the Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Authority at its regular meeting held on the 16th day of November 2023


Marc Platizky, Secretary

Chairperson Moore asked for approval of resolution #2023-36 Adoption of the 2023 Water and Wastewater budget. Mr. Platizky made the motion seconded by Mr. Kurs and unanimously carried.

Water/Wastewater

**2023 (2023-2024) ADOPTED BUDGET
RESOLUTION**

East Windsor Municipal Utilities Authority

RESOLUTION #2023-36

FISCAL YEAR: FROM: DECEMBER 1, 2023 TO: NOVEMBER 30, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the East Windsor Municipal Utilities Authority for the fiscal year beginning December 1, 2023 and ending, November 30, 2024 has been presented for adoption before the governing body of the East Windsor Municipal Utilities Authority at its open public meeting of November 16, 2023; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$8,247,746.00 Total Appropriations, including any Accumulated Deficit, if any, of \$7,710,625.00 and Total Unrestricted Net Position utilized of NONE; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$16,908,000.00 and Total Unrestricted Net Position planned to be utilized of \$2,733,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of East Windsor Municipal Utilities Authority, at an open public meeting held on November 16, 2023 that the Annual Budget and Capital Budget/Program of the East Windsor Municipal Utilities Authority for the fiscal year beginning, December 1, 2023 and, ending, November 30, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

November 16, 2023
(Date)

<u>Governing Body</u>	<u>Recorded Vote</u>			
	Aye	Nay	Abstain	Absent
Member:				
Linda Moore	X			
Marc Lippman	X			
Marc Platizky	X			
Steve Kurs	X			
Len Millner	X			X
Michael Shifman	X			

Chairperson Moore asked for approval of resolution #2023-37 Approval to award contracts for Roadway Materials for one (1) year with a two (2) year extension option. Mr. Platizky made the motion seconded by Mr. Lippman and unanimously carried.

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER,

STATE OF NEW JERSEY

RESOLUTION AWARDING CONTRACTS FOR ROADWAY MATERIALS

RESOLUTION NO. 2023-37

WHEREAS, East Windsor Municipal Utilities Authority went to public notification to accept bids for Roadway Materials on **September 20, 2023** and

WHEREAS, in accordance with a properly advertised Notice to Bidders, three (3) bidders submitted bids for Roadway Materials which were received on **October 17, 2023**; and

WHEREAS, after review of the bids submitted:

- 1) **STAVOLA CONSTRUCTION MATERIALS INC.**, 175 Drift Road, Tinton Falls, NJ 07724 was the lowest bidder for bid line items per attached spread sheet.
- 2) **AMERICAN ASPHALT COMPANY, INC.**, 100 Main Street, West Collingswood Heights, NJ 08059 was the lowest bidder for bid line items per attached spread sheet

WHEREAS, it is the recommendation of the Executive Director that **STAVOLA CONSTRUCTION MATERIALS INC. and AMERICAN ASPHALT COMPANY INC.** be awarded contracts for Roadway Materials for One (1) year with the option to extend for up to two (2) one-year extensions for their respective bid line items; and

WHEREAS, the Financial Officer has certified that sufficient funds are available for the award of these contracts;

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority ("MUA" or "Authority") as follows:

1. The preamble to this Resolution shall be incorporated herein as if fully restated.
2. The contracts for Roadway Materials be awarded to **Stavola Construction Materials Inc. and American Asphalt Company, Inc.** for one (1) year with the option to extend for up to two (2) one-year extensions for their respective bid line items. The products and unit prices to be included in the contracts are as set forth on the bid tabulation attached hereto and made a part hereof.


3. The Authority Chairperson and Secretary are hereby authorized and directed to sign any necessary documents, and the Authority staff and professionals are authorized and directed to undertake any and all actions necessary, to effectuate the terms and intent hereof.

Dated: November 16, 2023


Linda Moore, Chairperson

CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this **November 16, 2023**


Marc Platizky, Secretary

East Windsor MUA

Date: 10/17/2023

Roadway Material - 2023-2024 Bid Price Sheet

Bid Opening:
 Contract A - Broken Stone - Delivered
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Item No.	Description	Quantity	Unit	Stavola Construction Materials, Inc.		Trap Rock Industries LLC		American Asphalt Company	
				Unit Price	Total Amount	Unit Price	Total Amount		Unit Price
1	#57 3/4" Clean Stone	1000	Tons	\$29.50	\$29,500.00	\$33.00	\$33,000.00	N/B	
2	#8 3/8" Clean Stone	300	Tons	\$49.50	\$14,850.00	\$55.25	\$16,575.00	N/B	
3	1" Stone	500	Tons	\$29.50	\$14,750.00	\$33.00	\$16,500.00	N/B	
4	#4 1-1/2" stone	650	Tons	\$29.50	\$19,175.00	\$35.00	\$22,750.00	N/B	
5	#2 2-1/2" stone	500	Tons	\$29.50	\$14,750.00	\$35.00	\$17,500.00	N/B	
6	3/4" QP, DGA (Quarry Blend)	1500	Tons	\$29.50	\$44,250.00	\$27.00	\$40,500.00	N/B	

Contract "B" - Bituminous Materials - F.O.B. Using East Windsor MUA Trucks

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Miles plant to EW/MUA	9.6 MILES	10.2 MILES	23.6 MILES
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1	EZ STREET High Performance Cold Mix	300	Tons	\$160.00	\$48,000.00	N/B		\$150.00	\$45,000.00
2	FABC Mix 15	500	Tons	\$75.00	\$37,500.00	\$82.00	\$41,000.00	\$59.25	\$29,625.00
3	Stabilized Base Mix 12	1500	Tons	\$74.00	\$111,000.00	\$80.00	\$120,000.00	\$52.75	\$79,125.00

Contract "C" - Sand - Delivered

1	Unwashed Sand Fill	2000	Tons	N/B		N/B		N/B	
2	Washed Coarse Sand	2000	Tons	N/B		N/B		N/B	

Chairperson Moore asked for update on the new water treatment plant Well#10 and the Administration building. Mr. Brand said we are still waiting on the DEP's field inspection, hopefully they will be out there sometime next week

Chairperson Moore asked for update on Well #6 addition. Mr. Brand the labor union put a halt on the job until further notice. Waiting Dept of Labors meeting.

Chairperson Moore requested a motion to approve the November 16, 2023 Payment of the Bills. Mr. Kurs made the motion, seconded by Mr. Shifman and unanimously carried.

Chairperson Moore requested a motion to accept the Operating Report for October 2023 Mr. Platizky made the motion, seconded by Mr. Kurs and unanimously carried.

Chairperson Moore asked for a motion to approve the Development Report for October-November 2023. Mr. Shifman made the motion seconded by Mr. Platizky and unanimously carried.

Chairperson Moore asked for a motion to approve the Finance Officers Report for October 2023. Mr. Kurs made the motion, seconded by Mr. Platizky and unanimously carried.


Chairperson Moore asked for a motion to approve the Attorney's Report for October-November 2023. Mr. Platizky made the motion, seconded by Mr. Shifman and unanimously carried.

Chairperson Moore asked for a motion to approve the Engineer's Report for October 2023. Mr. Platizky made the motion, seconded by Mr. Lippman and unanimously carried.

Chairperson Moore asked for approval of the October 17, 2023 Minutes. Mr. Shifman made the motion seconded by Mr. Platizky and unanimously carried.

Having nothing further to discuss, Chairperson Moore adjourned the meeting.

Respectfully submitted,


Marc Platizky, Secretary