

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday August 19, 2021 @ 5:00pm

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday August 19, 2021 at the Administration Building located on 7 Wiltshire Drive and called to order by Chairperson Moore at 5:00pm

The following Members were present via zoom:

Linda Moore
Len Millner
Marc Platizky
Marc Lippman
Mike Shifman

Absent: Steve Kurs

Present: Ronald Ghrist, Finance Officer
Richard Brand, Executive Director
Jim Mackie, Assistant Operations Manager
Susan Pretz, Board Secretary

Also present via zoom:

Ryan Scerbo Esq., DeCotiis, Fitzpatrick, Cole & Giblin, LLP
David Klemm, Mott Mac Donald
Digesh B. Patel, CPA, MBA, CGMA, PSA , Mercadien

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that the agenda for this meeting was e-mailed to the Cranbury Press-Windsor Hights Herald and Trenton Times on Tuesday August 10, 2021. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on Friday August 13, 2021. Chairperson Moore then asked for a roll call after which she asked if any member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was anyone who would like to speak on any issue not on today's agenda. Hearing no one Chairperson Moore closed the public portion of the meeting.

Chairperson Moore asked for approval of Resolution #2021-26, Annual Audit Report 2020. Mr Digesh Patel from Mercadien spoke via zoom that everything went smoothly with the Audit no recommendations or comments. Mr. Shifman made the motion, seconded by Mr. Millner and unanimously carried.

East Windsor Municipal Utilities Authority

**County of Mercer
Resolution 2021-26**

Whereas, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and;

Whereas, The Annual Report of Audit for the year November 30, 2020 has been filed by a Certified Public Accountant with the Commissioner as per the requirements of N.J.S.A. and a copy has been received by each member of the governing body, and;

Whereas, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52; 27bb-34, and;

Whereas, the Local Finance Board has promulgated a regulation requiring that the governing body of each Authority shall, by resolution, certify to the Local Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

And:

Whereas, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled;

General Comments
Recommendations

As evidenced by the group affidavit form of the governing body, and:

Whereas, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board, and,

Whereas, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and;

Whereas, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27 BB-52-to wit;

R.S. 52:27BB-52- " A local officer or member of the local governing body who, after a date fixed for compliance, fails, or refuses to obey an order of the Director (Director of Local Government Services),

Under the provisions of the Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

Now, Therefore, be it Resolved, that the governing body of the East Windsor Municipal Utilities Authority, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

The Authority Chairperson and Secretary are hereby authorized and directed to sign any necessary documents, and the Authority staff and professionals are authorized and directed to undertake any and all actions necessary, to effectuate the terms and intent hereof.



CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this August 19, 2021.



Marc Platizky, Secretary

The Board held a public hearing in regards to the proposed water and sewer connection fees. The authority took testimony from the Finance Officer, Ronald Ghrist regarding these increases. Chairperson Moore asked for approval of Resolution #2021-27, Approval of amending of the Rules and Regulations-Connection Fees Hearing 2021/2022. Mr. Platizky made the motion, seconded by Mr. Millner and unanimously carried.

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER

STATE OF NEW JERSEY

RESOLUTION AMENDING THE RULES AND REGULATIONS OF THE EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY WITH RESPECT TO SEWER AND WATER CONNECTION FEES EFFECTIVE SEPTEMBER 1, 2021

RESOLUTION NO. 2021-27

WHEREAS, the East Windsor Municipal Utilities Authority ("Authority") has adopted Rules and Regulations to provide for water and sewer service and establish rate and fee schedules ("Rules and Regulations") pursuant to *N.J.S.A. 40:14B-1 et seq.*; and

WHEREAS, Section I, Chapter 3, Subchapter 3-7.0100 of said Rules and Regulations provides that the Authority reserves the right to change or amend, from time to time, these Rules and Regulations with the approval of a majority of all members of said Authority; and

WHEREAS, the Authority desires to review said Rules and Regulations by amending the schedule for water fees; and

WHEREAS, public notice as required by *N.J.S.A. 40:14B-23* has been provided; and

WHEREAS, on August 19, 2021 the Authority conducted a public hearing on the foregoing sewer and water connection fees, and it is of the opinion that the proposed revision of the fees set forth in **Schedule A** should be adopted.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority, in the County of Mercer, State of New Jersey, as follows:

1. Schedule III of the Authority's Rules and Regulations establishing said sewer and water connection fees is hereby amended as set forth on **Exhibit A** attached hereto and made a part hereof.
2. The sewer and water connection fees hereby adopted and set forth on **Schedule A** attached hereto and made a part hereof shall take effect on September 1, 2021. Said fees have been approved by the adoption of this Resolution by a majority of the members of the Authority and the signatures of the Chair person and Secretary of the Authority hereon, which shall serve as conclusive evidence of the fact that this Resolution was reviewed and approved by a majority of the members of said Authority.
3. Except as otherwise provided here in, the Rules and Regulations of the Authority as from time to time amended shall remain unchanged and in full force and effect.
4. This Resolution shall take effect immediately upon its adoption.

**EAST WINDSOR MUNICIPAL
UTILITIES AUTHORITY**

By: 
Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, the Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Authority at its regular meeting held on the 19th day of August 2021.



Marc Platizky, Secretary

EXHIBIT A
EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
COMPUTATION OF CONNECTION FEES

DEBT SERVICE	WATER	SEWER
Paid through December 1, 2020	\$ 31,721,360.92	\$ 70,611,705.83
Transfer to Debt Service Reserve from General Fund		\$ 111,400.00
Expenditures made from Authority's General and Operating Funds for Capital Improvements	\$ 6,522,248.95	\$ 4,838,934.05
TOTAL	\$ 38,243,609.87	\$ 75,562,039.88
Dwelling Unit Equivalents (DUE) (SCHEDULE 1)	\$ 13,052.00	\$ 11,696.00
Debt Service and Capital Improvement Charge	\$ 2,930.00	\$ 6,460.00
Administration and Inspection Charges	\$ 100.00	\$ 100.00
*TOTAL PROPOSED 2020 CONNECTION FEES	\$ 3,030.00	\$ 6,560.00
*rounded to the nearest \$5.00		
Prior Fee's Effective 9/01/2020	\$ 2,965.00	\$ 6,320.00

SCHEDULE 1
 EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
 COMPUTATION OF DWELLING UNIT EQUIVALENTS (DUE)

CUSTOMER DESCRIPTION	NUMBER OF CUSTOMERS BILLED	NUMBER OF DWELLING UNITS EQUIVALENTS (DUE)
WATER		
Residential (Including Multi-Units)	6675	11011
Commercial	371	2041
TOTAL	7046	13052
SEWER		
Residential (Including Multi-Units)	6519	10559
Commercial	263	1137
TOTAL	6782	11696

Chairperson Moore asked for approval of Resolution #2021-28, Approval of Amendment to the Capacity Allocation/Deveopers Agreement for Promenade. THE RESOLUTION #2021-28 WAS TABLED UNTIL SEPTERMBER 23rd 2021 MEETING. Mr Millner Made the motion to table resolution #2021-28, seconded by Mr. Shifman and unanimously carried.

Chairperson Moore asked for an update on the new water treatment plant. Mr. Brand said we are still waiting on DEP for the Aquafur plan. The RFP for architect drawings for the Admin/Maintenance building will be completed and advertised in the news paper and on our website next week.

Chairperson Moore asked for any update on the new well at Well Six (6). Mr. Brand said the water quality report came back real good. All is moving along.

Chairperson Moore asked for approval of the payment of bills for August 19, 2021 . Mr Millner made the motion, seconded by Mr. Platizky and unanimously carried.

Chairperson Moore asked for approval of the Operating report from July 2021. Mr. Shifman made the motion, seconded by Mr. Platizky and unanimously carried.

Chairperson Moore requested a motion to approve the Development report for August 2021. Mr. Shifman made the motion, seconded by Mr. Platizky and unanimously carried.

Chairperson Moore requested a motion to approve the Finance Officers report for July 2021. Mr. Lippman made the motion, seconded by Mr. Shifman and unanimously carried.

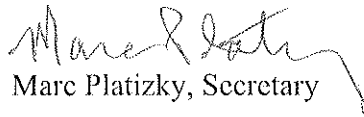
Chairperson Moore requested a motion to approve the Attorneys report for July-August 2021. Mr. Shifman made the motion, seconded by Mr. Millner and unanimously carried.

Chairperson Moore requested a motion to approve the Engineers report for July 2021, Mr. Platizky made the motion, seconded by Mr. Shifman and unanimously carried.

The minutes from the July 15, 2021 meeting were approved on a motion made by Mr. Platizky seconded by Mr. Shifman and unanimously carried.

Having nothing further to discuss Chairperson Moore adjourned the meeting.

Respectfully submitted,


Marc Platizky, Secretary