

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY  
Minutes of Regular Meeting  
Thursday, February 20, 2020 @7:30 P.M.

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, February 20, 2020 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 7:30 p.m.

The following Members were present:

Linda L. Moore  
Marc Platizky  
Marc Lippman  
Steven Kurs  
Leonard Millner  
William Lawler  
Michael Shifman

Absent: Ronald Ghrist, Finance Officer

Also present: David Klemm, Mott Mac Donald  
Richard Brand, Executive Director  
Clark Wolverton, Operations Manager  
James Mackie, Assistant Operation Manager  
Susan Pretz, Board Secretary

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that the agenda for this meeting was e-mailed to the Cranbury Press Windsor Hights Herald and Trenton Times on February 11, 2020. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on Friday, February 14, 2020. Chairperson Moore then asked the Secretary for a roll call after which she asked if any Member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was anyone present that would like to speak on any issue not on tonight's agenda. Hearing no one Chairperson Moore closed the public portion of the meeting.

Mr. Millner wanted to make it known on record that there was not an Attorney present before we started reorganization meeting. All noted such.

Chairperson Moore turned the meeting over to Mr. Brand to begin the reorganization portion of the meeting. Mr. Brand declared the nominations open for chairperson. Mr. Platizky nominated Linda Moore for Chairperson, A motion to approve and adopt the appointment of chairperson was made by Mr. Millner, seconded by Mr. Kurs. and carried with the following vote:

AYES: Mr. Lippman, Mr. Millner, Mr. Platizky, Mr. Kurs and Ms. Moore.  
NOES: None ABSTAIN: None

Linda Moore was declared Chairperson of the Authority for a Term to run until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.

Mr. Brand then turned the meeting back over to Chairperson Moore to continue the nomination of Board members and the reorganization.

Chairperson Moore declared the nominations open for Vice Chairperson. Mr. Platizky nominated Marc Lippman for Vice Chairperson, A motion to approve and adopt the appointment of Vice Chairperson was made by Mr. Kurs, seconded by Mr. Millner. and carried with the following vote:

AYES: Mr. Lippman, Mr. Millner, Mr. Platizky, Mr. Kurs and Ms. Moore.  
NOES: None ABSTAIN: None

Marc Lippman was declared Vice Chairperson of the Authority for a Term to run until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.

Chairperson Moore declared the nominations open for Secretary of the Authority. Mr. Kurs nominated Mr. Platizky for Secretary, A motion to approve and adopt the appointment of Secretary was made by Mr. Millner, seconded by Mr. Lippman. and carried with the following vote:

AYES: Mr. Lippman, Mr. Millner, Mr. Platizky, Mr. Kurs and Ms. Moore.  
NOES: None ABSTAIN: None

Marc Platizky was declared Secretary of the Authority for a Term to run until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.

Chairperson Moore declared the nominations open for Treasurer of the Authority. Mr. Platizky nominated Mr. Millner for Treasurer, A motion to approve and adopt the appointment of Treasurer was made by Mr. Kurs, seconded by Mr. Lippman. and carried with the following vote:

AYES: Mr. Lippman, Mr. Millner, Mr. Platizky, Mr. Kurs and Ms. Moore.  
NOES: None ABSTAIN: None

Mr. Millner was declared Treasurer for a Term to run until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.

Chairperson Moore declared the nominations open for Assistant Secretary/Treasurer of the Authority. Mr. Platizky nominated Mr. Kurs for Assistant Secretary/Treasurer, A motion to approve and adopt the appointment of Assistant Secretary/Treasurer was made by Mr. Millner, seconded by Mr. Lippman. and carried with the following vote:

AYES: Mr. Lippman, Mr. Millner, Mr. Platizky, Mr. Kurs and Ms. Moore.  
NOES: None ABSTAIN: None

Steve Kurs was declared Assistant Secretary/Treasurer of the Authority for a Term to run until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.

Before Chairperson Moore started the nomination for professional consultants, she noted that each of the professional consultants had submitted an RFP for the position and Mr. Brand had reviewed the submittals and made recommendations for award.

Chairperson Moore nominated Mott MacDonald for the position of Consulting Engineer. A motion was made by Mr. Lippman to accept the nomination of Mott MacDonald for Consulting Engineer for a term to run until the reorganization meeting in February 2021, seconded by Mr. Platizky and unanimously carried with the following vote:

AYES: Mr. Platizky, Mr. Kurs, Mr. Millner, Mr. Lippman and Chairperson Moore.  
NOES: None ABSTAIN: None

#### **Resolution No. 2020-02**

#### **Resolution Awarding Contract for Professional Engineering Services**

WHEREAS, the East Windsor Municipal Utilities Authority (Authority) desires to award a professional services contract for Engineering services for 2020; and

WHEREAS, the Authority is awarding this contract under a Fair and Open Process, pursuant to N.J.S.A. 19:44A-20 et seq.; and

WHEREAS, in accordance with the legal requirements for the Fair and Open Process, the proposal for these services was posted on the EWMUA's web site and the official designated daily newspaper of the Authority on January 4, 2020; and

WHEREAS, proposals received in response to the web site notification were opened and publicly read at 2:00 pm on Thursday, January 30, 2020 at the Authority offices, and

WHEREAS, five (5) proposal for these services was received, one from **Mott MacDonald**, 27 Bleeker St., Millburn, NJ 07041; **Van Cleef Engineers**, 4 AAA Drive, Suite 103, Hamilton NJ 08691, **CDM Smith**, 110 Fieldcrest Ave, 6<sup>th</sup> Floor, Edison, NJ 08837, **Suburban Consulting Engineers Inc.**, 96 US Highway 206, Suite 101, Flanders, NJ 07836 and **Van Note-Harvey**, 103 College Road East, Princeton, NJ 08540 and the Authority has determined, price and other factors considered, that it is in the best interest of the Authority to award a contract for engineering service to **Mott MacDonald** for 2020; and

WHEREAS, the maximum hourly rate charge is **\$180.00** per hour for a Senior Professional Engineer for capital projects, and

WHEREAS, adequate funds are available in an amount sufficient to defray the expenditure of money as evidenced by the Financial Officer's Certification, and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A11-1 et seq. authorizes the award of this contract without public bidding on the basis that the services are to be performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED, by the East Windsor Municipal Utilities Authority, County of Mercer, State of New Jersey, as follows:

1. The Authority hereby specifically determines that the procedures followed in connection with the award of this contract were in full compliance with the Fair and Open Process for awarding such contracts, as set forth in N.J.S.A. 19:44A-20.5.
2. **David Klemm of Mott MacDonald** is hereby appointed as Authority Engineer until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.
3. Mott MacDonald is required to comply with the Affirmative Action requirements of N.J.A.C. 17:27.
4. The chairperson of the Authority is hereby authorized to execute a professional services agreement with Mott MacDonald for engineering services for the Authority.
5. Notice of this contract award shall be published as required by law.

Dated: 2/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

#### CERTIFICATION

I, Marc Platizky, secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on February 20, 2020.

Dated: 2/20/2020

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore made the motion for **Van Cleef Engineers, Suburban Engineers, H2M Architects, PS&S, CDM Smith, T & M, BH Buchart Horn Inc, Arcadis U.S. Inc., Hazen and Sawyer, Mott MacDonald, Van Note-Harvey, Morehouse Engineering Inc, Kleinfelder, Greeley & Hansen and Environmental Resolutions, Inc.** for the position of the Authorities Special Project Engineers for a term to continue until the reorganization meeting in February 2021.

Mr. Platizky made the motion to accept the nomination, seconded by Mr. Millner and unanimously carried with the following vote:

AYES: Mr. Lippman, Mr. Platizky, Mr. Kurs, Mr. Millner, Chairperson Moore.  
NOES; None. ABSTAIN: None.

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY  
COUNTY OF MERCER, STATE OF NEW JERSEY**

**Resolution No. 2020-03**

**Resolution Awarding Contract for Professional Engineering Services-Special Project Pool**

WHEREAS, the East Windsor Municipal Utilities Authority (Authority) desires to award a professional services contract for Engineering services for 2020; and

WHEREAS, the Authority is awarding this contract under a Fair and Open Process, pursuant to N.J.S.A. 19:44A-20 et seq.; and

WHEREAS, in accordance with the legal requirements for the Fair and Open Process, the proposal for these services was posted on the EWMUA's web site and the official designated daily newspaper of the Authority on January 4, 2020; and

WHEREAS, proposals received in response to the web site notification were opened and publicly read at 2:00 p.m. on Thursday, January 30, 2020 at the Authority offices, and

WHEREAS, fifteen proposals for these services was received, in which during the review process, 15 were determined to be in the best interest of the Authority considering price and other factors for special projects: **Van Cleef Engineers**, 4 AAA Drive, Suite 103, Hamilton, NJ 08691; **CDM Smith**, 110 Fieldcrest Ave, #8 6<sup>th</sup> Floor, Edison, NJ 08837; **H2M Associates**, 2380 Route 9 South, Building C, Suite 1, Howell, NJ 07731; **PS&S**, 67 B Mountain Blvd. Extension PO Box 4039, Warren, NJ 07059; **T & M**, 2000 Century parkway, Suite B, Mount laurel, NJ 08054, **BH Buchart Horn, Inc.**, 2 Eves Drive, Suite 110, Marlton, NJ 08053, **Arcadis U.S. Inc.**, 17-7 route 208 N, Fairlawn, NJ 07410, **Hazen and Sawyer**, 333 Thornall Street, 3<sup>rd</sup> Floor, Suite 3B, Edison, NJ 08837, **Mott Macdonald**, 111 Wood Ave S, Iselin, NJ 08830, **Van Note-Harvey**, 103 College Road East, Princeton, NJ 08540 **Morehouse Engineering Inc.**, 43 Railroad place, Hopewell, NJ 08525, **Kleinfelder**, 150 College Road West, Suite 1000, Princeton, NJ 08540, **Greeley & Hansen**, 1700 Market Street, Suite 2130, Philadelphia, Pa 19103, **Environmental Resolutions, Inc.**, 815 East Gate Drive, Suite 103, Mount Laurel, NJ 08054 and **Suburban Consulting Engineers**, 96 US Highway 206, Suite 101, Flanders, NJ 08736; and

WHEREAS, adequate funds are available in an amount sufficient to defray the expenditure of money as evidenced by the Financial Officer's Certification, and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A11-1 et seq. authorizes the award of this contract without public bidding on the basis that the services are to be performed by persons who are recognized as licensed and regulated professionals and are specifically exempted under N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED, by the East Windsor Municipal Utilities Authority, County of Mercer, State of New Jersey, as follows:

1. The Authority hereby specifically determines that the procedures followed in connection with the award of this contract were in full compliance with the Fair and Open Process for awarding such contracts, as set forth in N.J.S.A. 19:44A-20.5.
2. **Van Cleef Engineers**, 4 AAA Drive, Suite 103, Hamilton, NJ 08691; **CDM Smith**, 110 Fieldcrest Ave, #8 6<sup>th</sup> Floor, Edison, NJ 08837; **H2M Associates**, 2380 Route 9 South, Building C, Suite 1, Howell, NJ 07731; **PS&S**, 67 B Mountain Blvd. Extension PO Box 4039, Warren, NJ 07059; **T & M**, 2000 Century parkway, Suite B, Mount laurel, NJ 08054, **BH Bucharth Horn, Inc.**, 2 Eves Drive, Suite 110, Marlton, NJ 08053, **Arcadis U.S. Inc.**, 17-7 route 208 N, Fairlawn, NJ 07410, **Hazen and Sawyer**, 333 Thornall Street, 3<sup>rd</sup> Floor, Suite 3B, Edison, NJ 08837, **Mott Macdonald**, 111 Wood Ave S, Iselin, NJ 08830, **Van Note-Harvey**, 103 College Road East, Princeton, NJ 08540 **Morehouse Engineering Inc.**, 43 Railroad place, Hopewell, NJ 08525, **Kleinfelder**, 150 College Road West, Suite 1000, Princeton, NJ 08540, **Greeley & Hansen**, 1700 Market Street, Suite 2130, Philadelphia, Pa 19103, **Environmental Resolutions, Inc.**, 815 East Gate Drive, Suite 103, Mount Laurel, NJ 08054 and **Suburban Consulting Engineers**, 96 US Highway 206, Suite 101, Flanders, NJ 08736; and are hereby appointed as Special Project Engineers until a successor is appointed at the annual reorganization meeting of the Authority to be held in February 2021.
3. All firms are required to comply with the Affirmative Action requirements of N.J.A.C. 17:27.
4. The chairperson of the Authority is hereby authorized to execute a professional services agreement with all 15 engineers for Professional Engineering Services-Special Project Pool for the Authority.
5. Notice of this contract award shall be published as required by law.

Dated: 2/20/2020

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Linda Moore, Chairperson

#### CERTIFICATION

I, Marc Platizky, secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on February 20, 2020

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Marc Platizky, Secretary

Chairperson Moore made the motion of Mercadien Group to serve as the Authorities Auditors for a term to continue until the reorganization meeting in February 2020. Mr. Kurs made the motion to accept the nomination, seconded by Mr. Platizky and unanimously carried with the following vote:

AYES: Mr. Lippman, Mr. Platizky, Mr. Kurs, Mr. Millner, Chairperson Moore.  
NOES; None. ABSTAIN: None.

### **Resolution Awarding Contract for Professional Auditing Services**

#### **Resolution #2020-04**

WHEREAS, N.J.S.A. 40:14A-7.1 requires that every utility's Authority will cause an annual audit of the accounts of the Authority to be made by a registered municipal accountant or certified public accountant of New Jersey, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, the East Windsor Municipal Utilities Authority (Authority) is awarding this contract under a Fair and Open Process, pursuant to N.J.S.A. 19:44A-20 et seq.; and

WHEREAS, in accordance with the legal requirements for the Fair and Open Process, the proposal for these services was posted on the Authority's web site and in the official designated daily newspaper of the Authority on January 4, 2020; and

WHEREAS, proposals received in response to the web site notification were opened and publicly read at 2:00 pm on Thursday, January 30, 2020 at the Authority offices, and

WHEREAS, Two proposals for these services were received, **The Mercadien Group**, 3625 Quakerbridge Road, Hamilton, NJ 08619 and **W & Co.-Wielkotz & Company**, 401 Wanaque Ave., Pompton Lakes, NJ. The Authority has determined, price and other factors considered, that it is in the best interest of the Authority to award a contract for the Authorities Annual Audit to **The Mercadien Group and Financial Services**; and

WHEREAS, the maximum amount of the contract is \$15,820.00 to The Mercadien Group for the Annual Audit and \$400.00 per hour for principal and \$190.00 per hour for Senior Manager for all other Financial Services, adequate funds are available in the Operating Account No. 01-201-6202-2 entitled Basic Contract - Auditor as evidenced by the Chief Financial Officer's Certification.

NOW, THEREFORE, BE IT RESOLVED, by the East Windsor Municipal Utilities Authority, as follows:

1. That the Chairperson and Secretary are hereby authorized to award this agreement for annual audit service with The Mercadien Group, registered municipal accountants in the State of New Jersey, for the period of February 20, 2020 to the annual reorganization meeting to be held in February 2021.

2. The Authority hereby specifically determines that the procedures followed in connection with the award of this contract were in full compliance with the Fair and Open process for awarding such contracts, as set forth in N.J.S.A. 19:44A-20.5.

3. The Mercadien Group is required to comply with the Affirmative Action Requirements of N.J.A.C. 17:27.

4. It is hereby directed that notice of the award of a contract be published once in the official designated newspaper of the Authority within ten (10) days of the date hereof.

5. This Resolution will take effect immediately.

Dated: 02/20/2020

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Linda Moore, Chairperson

#### CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on February 20, 2020.

Dated: 2/20/2020

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Marc Platizky, Secretary

Chairperson Moore made the nomination to appoint Tod Fryer to serve as Public Agency Compliance Officer (PACO) for a term to run until the reorganization meeting in February 2020. A motion was made by Mr. Millner, seconded by Mr. Lippman and unanimously carried with the following vote:

AYES: Mr. Platizky, Mr. Kurs, Mr. Lippman, Mr. Millner Chairperson Moore.  
NOES; None. ABSTAIN: None.



**Resolution #2020-09**

Resolution Appointing Affirmative Action Officer (PACO)

WHEREAS, the East Windsor Municipal Utilities Authority (Authority) is a local government unit of the State of New Jersey; and

WHEREAS, all local government units are required to implement the Affirmative Action Rules, N.J.A.C. 17:27 et seq., promulgated pursuant to P.L. 1975, C, 127; and

WHEREAS, pursuant to the Affirmative Action rules, each unit is to designate a person to serve as a public Compliance Officer (PACO); and

WHEREAS, the Authority desires to comply with the said mandate with the appointment of Tod Fryer, as the Authority PACO officer.

NOW, THEREFORE, BE IT RESOLVED, by the East Windsor Municipal Utilities Authority, Mercer County, State of New Jersey as follows:

1. The Authority hereby appoints Tod Fryer, to act as liaison to the Affirmative Action Office of the New Jersey Department of the Treasury as Public Agency Compliance Officer for 2020 until a successor is elected at the annual reorganization meeting of the Authority to be held in February 2021
2. This Resolution shall take effect immediately

Dated: 2/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on February 20, 2020.

Dated: 20/20/2020

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore made the nomination to appoint Rue Insurance and Don Gallo, Jr. of Gallo Benefits Consulting as Insurance Agents for a term to run until the reorganization meeting in February 2020. A motion was made by Mr. Millner, seconded by Mr. Platizky and unanimously carried with the following vote:

AYES: Mr. Platizky, Mr. Kurs, Mr. Lippman, Mr. Millner, Chairperson Moore.  
NOES; None. ABSTAIN: None.

**Resolution #2020-10**

**Resolution Appointing Insurance Agents of Record of the Authority**

BE IT RESOLVED, by the East Windsor Municipal Utilities Authority, that Rue Insurance and Donald D. Gallo, Jr. of Gallo Benefits Consulting hereby are, appointed as Insurance Agents of Record for the East Windsor Municipal Utilities Authority for 2020, until the reorganization meeting February 2021, and

1. This resolution shall take effect immediately

Dated: 2/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

CERTIFICATION

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at the meeting held on February 20, 2020.

Dated: 2/20/2020

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore made the nomination to appoint Wells Fargo, Fulton Bank and Bank of New York as Depositories for a term to run until the reorganization meeting in February 2021. A motion was made by Mr. Lippman, seconded by Mr. Platizky and unanimously carried with the following vote:

AYES: Mr. Platizky, Mr. Kurs, Mr. Lippman, Mr. Millner Chairperson Moore.  
NOES; None. ABSTAIN: None.

## **Resolution Appointing Depositories for the Authority**

### **Resolution 2020-11**

BE IT RESOLVED, by the East Windsor Municipal Utilities Authority that Wells Fargo, Fulton Bank and the Bank of New York hereby are, appointed as the depositories for the funds of the East Windsor Municipal Utilities Authority for 2020, until the reorganization meeting in February 2021, and

1. This Resolution will take effect immediately.

Dated: 02/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

### **CERTIFICATION**

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the East Windsor Municipal Utilities Authority at a meeting on February 20, 2020.

Dated: 02/20//2020

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore made the nomination to appoint The Cranbury Press Windsor Hights Herald and the Trenton Times as the Official Newspaper for a term to run until the reorganization meeting in February 2021. A motion was made by Mr. Platizky, seconded by Mr. Kurs and unanimously carried with the following vote:

AYES: Mr. Platizky, Mr. Kurs, Mr. Lippman, Mr. Millner, Chairperson Moore.  
NOES; None. ABSTAIN: None.

**Resolution #2020-12**

Resolution Appointing the Official Newspaper for the East Windsor Municipal Utilities Authority

BE IT RESOLVED, by the East Windsor Municipal Utilities Authority, that the Trenton Times and the Cranbury Press Windsor Hights Herald, hereby are, appointed as the official newspapers for 2020, until the reorganization meeting on February 2021, and

1. This resolution shall take effect immediately,

Dated: 2/20/2020

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Linda Moore, Chairperson

CERTIFICATION

I, Marc Platizky, secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the East Windsor Municipal Utilities Authority at a meeting held on February 20, 2020.

Dated: 2/20/2020

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Marc Platizky, Secretary

Chairperson Moore made the nomination to approve the Regular Meeting Dates for a term to run until the reorganization meeting in February 2021. A motion was made by Mr. Kurs, seconded by Mr. Millner and unanimously carried with the following vote:

AYES: Mr. Platizky, Mr. Kurs, Mr. Lippman, Mr. Millner, Chairperson Moore.  
NOES; None. ABSTAIN: None

**Resolution 2020-13**

BE IT RESOLVED, by East Windsor Municipal Utilities Authority, in the County of Mercer, State of New Jersey, as follows:

1. During the year 2020/21 the Regular Meetings of the East Windsor Municipal Utilities Authority Board will be held at 7:30 p.m., in the Administration Building at 7 Wiltshire Drive, in accordance with the dates listed below:

February 20, 2020  
March 19, 2020  
April 16, 2020  
May 21, 2020  
June 18, 2020  
July 16, 2020  
August 20, 2020  
September 17, 2020  
October 15, 2020  
November 19, 2020  
December 17, 2020  
January 21, 2021  
February 18, 2021

2. This Resolution shall take effect immediately.

Dated: 02/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

I, Marc Platizky, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the East Windsor Municipal Utilities Authority at a meeting on February 20, 2020

Dated: 02/20/2020

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore asked for a motion to approve the Revisions to the Water Specifications – Section 15122-HDPE Pipe and Fittings for Water Distribution and Transmission Resolution 2020-14. Mr. Kurs made the motion, seconded by Mr. Lippman and unanimously carried.

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

**COUNTY OF MERCER**

**STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING REVISING THE WATER MAIN SPECIFICATIONS,  
SPECIFICALLY SECTION 15122 “HIGH DENSITY POLYETHYLENE (HDPE) PIPE  
AND FITTINGS FOR WATER DISTRIBUTION AND TRANSMISSION**

**RESOLUTION NO. 2020-14**

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has determined through its long term planning and Asset Management Plan that our Specifications need to reflect the changes with the material and technology for the proper installation; and

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has determined the water mains located in certain areas especially with in Twin Rivers are deteriorating at a fast rate; and

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has determined the soils in this area are of the corrosive type (Clay, Black Loom) and the use of Ductile Iron Cement Lined Pipe (DICLP) has a 40 year life cycle Vs. High Density Poly Ethylene Pipe (HDPE) which has a life cycle of 120 years+; and

WHEREAS, the Executive Director has updated the Specifications to include the proper installation method based on American Water Works Association (AWWA) standards, Plastic

Pipe Institute (PPI), and the Municipal Advisory Board (MAB); and

WHEREAS, the adoption of these Specifications will allow for a proper installation and require all contractors to perform at a high level; and

NOW THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority as follows:

1. By the adoption of these specifications, known specifically as Section 15122, "High Density Polyethylene (HDPE) Pipe and fittings for water distribution and transmission," East Windsor Municipal Utilities Authority will require certified mechanics to install the water mains in accordance with the above-mentioned standards.

**NOW, THEREFORE, BE IT RESOLVED** by the East Windsor Municipal Utilities Authority ("MUA" or "Authority") as follows:

1. The revised specifications will take effect immediately and a copy will be given to our Authority Engineers for all future projects
2. The Authority Chairperson and Secretary are hereby authorized and directed to sign any necessary documents, and the Authority staff and professionals are authorized and directed to undertake any and all action's necessary, to effectuate the terms and intent hereof.

Dated: 2/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this February 20, 2020.

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore asked for a motion to approve Appraisal Services Resolution #2020-15. Mr. Kurs made the motion, seconded by Mr. Lippman and unanimously carried.

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**

**COUNTY OF MERCER**

**STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING AND AWARDING A REQUEST FOR PROPOSAL  
(RFP) FOR APPRAISAL SERVICES**

**RESOLUTION NO. 2020-15**

**WHEREAS**, East Windsor MUA is considering acquisition of approximately 16.7 acres of land at 159 Princeton Hightstown Road, (Block 63, Lot 6) for development of a new water treatment plant/administration building and to increase our water allocation from NJDEP; and

**WHEREAS**, the East Windsor MUA solicited proposals on January 21, 2020 and received two (2) proposals for appraisal services for Block 63, Lot 6 by the receipt date of February 11, 2020; and

**WHEREAS**, the cost proposal received from Martin Appraisal Associates, Inc. was most responsive based on the expertise, knowledge and history of appraisal services previously provided to East Windsor Township and other municipalities; and

**WHEREAS**, a contract for this purchase may be awarded without public advertising for bids, pursuant to N.J.S.A. 40A:11-3, as the purchase does not exceed \$17,500 in the aggregate for the contract year, and as the purchase is for "Professional Services" which are further excluded from the requirements of the public advertising for bids, pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5et seq.; and

**WHEREAS**, the East Windsor MUA Board has reviewed the East Windsor MUA Executive Directors recommendation; and

**WHEREAS**, the maximum amount of the contract is \$1,950.00 and funds are available in the Account No. 01-201-6806, entitled Engineering design, as evidenced by the Chief Financial Officer's Certification No. R2020-15.

**NOW, THEREFORE, BE IT RESOLVED** by the East Windsor MUA Board, East Windsor Township, in the County of Mercer, State of New Jersey, as follows:

1. The preamble to this Resolution shall be incorporated herein as if fully restated. The Request for Proposal be awarded to **Martin Appraisal Associates, Inc., 3525 Quakerbridge Road, Suite 5200, Hamilton, NJ 08619 for \$1,950.00** are hereby accepted and the contract awarded; and



2. The Authority Chairperson and Secretary is hereby authorized and directed to enter into the attached Agreement with **Martin Appraisal Associates, Inc., 3525 Quakerbridge Road, Suite 5200, Hamilton, NJ 08619**, to prepare a appraisal for the property located at 159 Princeton Hightstown Road (Block 63, Lot 6) in an amount not to exceed \$1,950.00.
3. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

Dated: 2/20/2020

\_\_\_\_\_  
Linda Moore, Chairperson

CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this February 20, 2020.

\_\_\_\_\_  
Marc Platizky, Secretary

Chairperson Moore asked for a motion to approve PARS (Preliminary Assessment Report) resolution 2020-16. Mr. Platizky made the motion, seconded by Mr. Kurs and unanimously carried.

**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY**  
**COUNTY OF MERCER** **STATE OF NEW JERSEY**

**RESOLUTION AUTHORIZING AND AWARDING A REQUEST FOR PROPOSAL  
FOR A PRELIMINARY ASSESSMENT REPORT**

**RESOLUTION NO. 2020-16**

**WHEREAS**, East Windsor MUA is considering acquisition of the following property: 159 Princeton Hightstown Road (Block 63, Lot 6), for future expansion of a water treatment facility; and

**WHEREAS**, on January 21,2020, the East Windsor MUA solicited and posted a request for proposals notice and on February 11, 2020, received three (3) proposals for Professional Services to Prepare Preliminary Assessment Reports (PAR) related to the Property Acquisitions from QTS Investment Properties, 159 Princeton Hightstown Road (Block 63, Lot 6); and

**WHEREAS**, the overall lowest most responsive proposal for 159 Princeton Hightstown Road (Block 63, Lot 6) was received from T & M Associates.; and

**WHEREAS**, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services” pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5et seq.; and

**WHEREAS**, the East Windsor MUA Board has reviewed the East Windsor MUA Executive Directors recommendation that at this time a contract be awarded for the property located at 159 Princeton Hightstown Road (Block 63, Lot 6); and

**WHEREAS**, the maximum amount of the contract is \$4,600.00 which includes Preliminary Assessment Report and wetlands assessment. Funds are available in the Account No. 01-201-6806, entitled Engineering Design, as evidenced by the Chief Financial Officer’s Certification No. R2020-16.

**NOW, THEREFORE, BE IT RESOLVED** by the East Windsor MUA Board, East Windsor Township, in the County of Mercer, State of New Jersey, as follows:

1. The preamble to this Resolution shall be incorporated herein as if fully restated. The Request for Proposal be awarded to **T & M Associates, 40 Monmouth Parkway Highway, Suite #2, West Long Branch, NJ 07764 for \$4,600.00** are hereby accepted and the contract awarded; and
2. The Authority Chairperson and Secretary is hereby authorized and directed to enter into the attached Agreement with T & M Associates., 40 Monmouth Park Highway, Suite #2, West Long Branch,, NJ 07764, to prepare a preliminary assessment report for the property located at 159 Princeton Hightstown Road (Block 63, Lot 6) in an amount not to exceed \$4,600.00.

3. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1) (a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.

Dated: 2/20/2020

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Linda Moore, Chairperson

#### CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this February 20, 2020.

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Marc Platizky, Secretary

Chairperson Moore requested a motion to approve the February 2020 Payment of the Bills. Mr. Millner made the motion, seconded by Mr. Kurs and unanimously carried.

Chairperson Moore requested a motion to accept the Operating Report for January 2020. Mr. Lippman made the motion, seconded by Mr. Kurs and unanimously carried.

Chairperson Moore asked for a motion to approve the Development Report for February 2020 and Mr. Platizky made the motion, seconded by Mr. Lippman and unanimously carried.

Chairperson Moore asked for a motion to approve the Finance Officers Report for January 2020. Mr. Kurs made the motion, seconded by Mr. Platizky and unanimously carried.

Chairperson Moore asked for a motion to approve the Attorney's Report for January 2020. Mr. Lippman made the motion, seconded by Mr. Kurs and unanimously carried.

Chairperson Moore asked for a motion to approve the Engineer's Report for January 2020. Mr. Kurs made the motion, seconded by Mr. Millner and unanimously carried.

Chairperson Moore asked for approval of the January 16, 2020 Minutes. Mr. Millner made the motion seconded by Mr. Lippman and unanimously carried.

Having nothing further to discuss Chairperson Moore adjourned the meeting and asked for roll call to go into Closed Session

Respectfully submitted,

  
Marc Platizky, Secretary