

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

Minutes of Regular Meeting

Thursday July 18, 2019 @ 7:30 P.M.

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday July 18, 2019 at the Administration Building on 7 Wiltshire Drive and called to order by Chairperson Moore at 7:30 P.M.

The following Members were present:

Linda L. Moore
Marc Lippman
Steve Kurs
Michael Shifman
Leonard Millner

Absent: Marc Platizky
Bill Lawler

Also present: Edwin W. Schmierer, Esq., of Mason, Griffin & Pierson
David Klemm, Mott Mac Donald
Ronald Ghrist, Finance Officer
Richard Brand, Executive Director
Clark Wolverton, Operations Manager
Jim Mackie, Assistant Operations Manager
Susan Pretz, Board Secretary

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that the agenda for this meeting was e-mailed to the Cranbury Press-Windsor Hights Herald and Trenton Times on Tuesday July 9, 2019. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on Friday July 12, 2019. Chairperson Moore then asked for a roll call after which she asked if any Member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was anyone present that would like to speak on any issue not on today's agenda. Hearing no one Chairperson Moore closed the public portion of the meeting.

Chairperson asked Mr. Brand for a Solar project update. Mr. Brand explained that the site survey was just done and they are now in the process of getting a title search of the property and Geo Tech will be on site on July 24th to do soil boring samples which takes a couple of weeks. They are also in the process of filing for the needed permits. Once all is completed, they can start. The project estimated start time is September and should take anywhere from 4 to 6 months to complete.

Mr. Brand updated the Board on the Hankins/Conover Road Route 130 water and sewer main project and explained that he was waiting for the DOT paperwork to come in. Once received he will sign and return. After that is done, the project will officially start April 2020.

Chairperson Moore asked for approval of Resolution 2019-24 award of the watermain replacement-Huntington Drive project. Mr. Brand said that Reivax was the lowest bidder and his recommendation is to award the contract to Reivax. We have used Reivax in the past for 2 other projects and are familiar with Twin Rivers. Mr. Kurs made the motion to approve, seconded by Mr. Lipman and unanimously carried.

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER

STATE OF NEW JERSEY

**RESOLUTION AUTHORIZING AND AWARDING A CONTRACT FOR 2018 -1 WATER MAIN
REPLACEMENT PROJECT – HUNTINGTON DRIVE AREA - ALSO KNOWN AS THE H SECTION
OF TWIN RIVERS
RESOLUTION NO. 2019-24**

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has determined through its long-term planning and Asset Management Plan that the 20-year water main replacement project was budgeted and began in 2016; and

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has determined the water mains located in the Twin Rivers section, specifically Huntington Drive area (H Section) is in need of replacement; and

WHEREAS, the East Windsor Municipal Utilities Authority (“Authority”) has determined the soils in this area are of the corrosive type (Clay, Black Loom) and the use of Ductile Iron Cement Lined Pipe (DICLP) has a 40-year life cycle Vs. High Density Poly Ethylene Pipe (HDPE) which has a life cycle of 120 years+; and

WHEREAS, on or about June 26, 2019, bids were solicited to undertake and complete this work as required by the provisions of the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.*; and

WHEREAS, in soliciting bids for said work, the Authority followed the Fair and Open process in accordance with *N.J.S.A. 19:44A-20.4*; and

WHEREAS, seven bids were received to undertake and complete said work; and

WHEREAS, having reviewed said bid, the Authority has determined that the lowest responsible bidder is Reivax Contracting Corporation.

NOW THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority as follows:

1. The Chairperson and Secretary of the East Windsor Municipal Utilities Authority are hereby authorized and directed to enter into an agreement with Reivax Contracting Corporation to undertake and complete the specified replacement of Ductile Iron Pipe with High Density Poly Ethylene pipe for a sum not to exceed One Million Four Hundred Sixty-Three Thousand Forty-Five Dollars (\$1,463,045.00). The nature and scope of services to be provided are as set forth in the Reivax Contracting Corporation proposal on file with the Authority.

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2. A notice of the award of this contract shall be published in a newspaper of general circulation within the Township of East Windsor as required by law.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority ("MUA" or "Authority") as follows:

1. The preamble to this Resolution shall be incorporated herein as if fully restated. The bid of **Reivax Contracting, 356 Thomas Street, Newark NJ 07114 for \$1,463,045.00** are hereby accepted and the contract awarded; and
2. The New Jersey Infrastructure Bank, formerly the New Jersey Environmental Infrastructure Trust, provides funding for this project in the full amount; and
3. The Authority Chairperson and Secretary are hereby authorized and directed to sign any necessary documents, and the Authority staff and professionals are authorized and directed to undertake any and all action's necessary, to effectuate the terms and intent hereof.

Dated: 7/18/19

Linda Moore, Chairperson

CERTIFICATION

The undersigned, Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing Resolution was considered and adopted by said Authority at its regular meeting held on this July 18, 2019.

Marc Platizky, Secretary

Chairperson Moore asked for the approval of the 2018 Audit resolution #2019-25. Mr. Digesh Patel from Mercadien accounting firm explained that there were no issues or findings everything was in order. A job well one by the authority and their staff. Chairperson Moore asked for approval of resolution 2019-25 Mr. Kurs made the motion, seconded by Millner and unanimously carried.

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East Windsor Municipal Utilities Authority
County of Mercer
Resolution 2019-25

Whereas, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and;

Whereas, The Annual Report of Audit for the year November 30, 2018 has been filed by a Certified Public Accountant with the Commissioner as per the requirements of N.J.S.A. and a copy has been received by each member of the governing body, and;

Whereas, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27bb-34, and;

Whereas, the Local Finance Board has promulgated a regulation requiring that the governing body of each Authority shall, by resolution, certify to the Local Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

And;

Whereas, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled;

General Comments
Recommendations

As evidenced by the group affidavit form of the governing body, and:

Whereas, such resolution of certification shall be adopted by the governing body no later than forty five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board, and,

Whereas, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and;

Whereas, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27 BB-52-to wit;
R.S. 52:27BB-52- "A local officer or member of the local governing body who, after a date fixed for compliance, fails, or refuses to obey an order of the Director (Director of Local Government Services),

Under the provisions of the Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not
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more than one thousand dollars (\$1000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

Now, Therefore, be it Resolved, that the governing body of the East Windsor Municipal Utilities Authority, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION PASSED AT A MEETING
HELD ON JULY 18, 2019

Linda Moore, Chairperson

Chairperson Moore asked for an update on the new water treatment plant. Mr. Brand said the township has dates to meet with the owner/president of QTS hopefully next week to discuss the terms of purchasing the property. It has been a little difficult to catch the owner of the company, but it looks good for next week. I will have news about what direction we are heading in at the August meeting.

Chairperson asked for approval of the Payment of Bills for July 18, 2019. Mr. Millner made the motion, seconded by Mr. Kurs and unanimously carried.

Chairperson Moore asked for approval of the Operating report June 2019. Mr. Kurs made the motion, seconded by Mr. Lippman and unanimously carried.

Chairperson Moore requested a motion to approve the Development report for July 2019, Mr. Shifman made the motion, seconded by Mr. Lippman and unanimously carried.

Chairperson Moore requested a motion to approve the Finance Officers report for June 2019, Mr. Shifman made the motion, Mr. Millner seconded and unanimously carried.

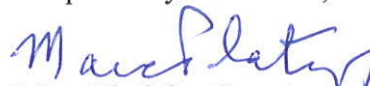
Chairperson Moore requested a motion to approve the Attorneys report for June 2019, Mr. Lippman made the motion, seconded by Mr. Kurs and unanimously carried.

Chairperson Moore requested a motion to approve the Engineers report for June 2019, Mr. Millner made the motion, seconded by Mr. Shifman and unanimously carried.

The minutes from the June 20, 2019 meeting was approved on a motion made by Mr. Milner seconded by Mr. Shifman and unanimously carried.

Having nothing further to discuss Chairperson Moore adjourned the meeting.

Respectfully Submitted,


Marc Platizky, Secretary

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