

2018

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EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(name)

Authority Budget

eastwindsormua.com

(Authority Web Address)

Department Of



Community
Affairs

Division of Local Government Services

2018

ADOPTED COPY

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(name)

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eastwindsormua.com

(Authority Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2018 AUTHORITY BUDGET

Certification Section

2018

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Czerw CPA, RMA Date: 12/10/2018

2018 PREPARER'S CERTIFICATION


EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Ronald A. Ghrist		
Title:	Finance Officer		
Address:	7 Wiltshire Drive, East Windsor, New Jersey		
Phone Number:	609-443-6000 x7628	Fax Number:	609-443-3928
E-mail address	raghrist@comcast.net		

2018 APPROVAL CERTIFICATION

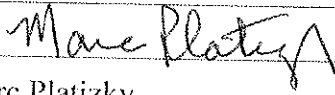
EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the East Windsor Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of September, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Marc Platizky		
Title:	Secretary		
Address:	7 Wiltshire drive East Windsor, New Jersey		
Phone Number:	609-443-6000	Fax Number:	609-443-3928
E-mail address	eastwindsormua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	Eastwindsormua.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- N/A ☐ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's ~~website or webpage~~ as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Richard Brand

Title of Officer Certifying compliance

Executive Director

Signature



2018 AUTHORITY BUDGET RESOLUTION**EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY****RESOLUTION #2018-21B****FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019**

WHEREAS, the Annual Budget and Capital Budget for the East Windsor Municipal Utilities Authority for the fiscal year beginning, December 1, 2018 and ending, November 30, 2019 has been presented before the governing body of the East Windsor Municipal Utilities Authority at its open public meeting of September 20, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$5,192,423, Total Appropriations, \$4,600,321 including any Accumulated Deficit if any, of \$NONE and Total Unrestricted Net Position utilized of \$NONE; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$593,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$593,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the East Windsor Municipal Utilities Authority, at an open public meeting held on September 20, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the East Windsor Municipal Utilities Authority for the fiscal year beginning, December 1, 2018 and ending, November 30, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the East Windsor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 15, 2018.


 Marc Platizky, Secretary

September 20, 2018
 (Date)

Governing Body	Recorded Vote			
Member:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<u>Moore</u>	X			
<u>Lippman</u>				X
<u>Platizky</u>	X			
<u>Kurs</u>	X			
<u>Millner</u>	X			
<u>Lawler</u>	X			
<u>Shifman</u>				

N/A

2018 AUTHORITY BUDGET RESOLUTION

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2018-21A

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

WHEREAS, the Annual Budget and Capital Budget for the East Windsor Municipal Utilities Authority for the fiscal year beginning, December 1, 2018 and ending, November 30, 2019 has been presented before the governing body of the East Windsor Municipal Utilities Authority at its open public meeting of September 20, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,413,611, Total Appropriations, \$3,390,339 including any Accumulated Deficit if any, of \$NONE Total Unrestricted Net Position utilized of \$NONE, and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,822,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,447,000; and

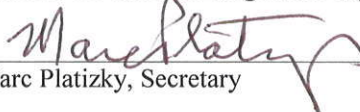
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the East Windsor Municipal Utilities Authority, at an open public meeting held on September 20, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the East Windsor Municipal Utilities Authority for the fiscal year beginning, December 1, 2018 and ending, November 30, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the East Windsor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 15, 2018.



 Marc Platizky, Secretary

September 20, 2018
 (Date)

Governing Body	Recorded Vote			
Member:	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<u>Moore</u>	X			
<u>Lippman</u>				X
<u>Platizky</u>	X			
<u>Kurs</u>	X			
<u>Millner</u>	X			
<u>Lawler</u>	X			
<u>Shifman</u>				

N/A

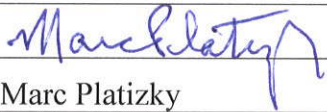
2018 ADOPTION CERTIFICATION

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the East Windsor Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 29th day of November, 2018.

Officer's Signature:			
Name:	Marc Platizky		
Title:	Secretary		
Address:	7 Wiltshire Drive East Windsor, NJ		
Phone Number:	609-443-6000	Fax Number:	609-443-3928
E-mail address	eastwindsormua.com		

2018 ADOPTED BUDGET RESOLUTION
RESOLUTION #2018-26
EAST WINDSOR MUNICIPAL UTILITIES
AUTHORITY
AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the East Windsor Municipal Utilities Authority for the fiscal year beginning December 1, 2018 and ending, November 30, 2019 has been presented for adoption before the governing body of the East Windsor Municipal Utilities Authority at its open public meeting of **November 15, 2018**; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of **\$3,413,611.00**, Total Appropriations, **\$3,390,339.00** including any Accumulated Deficit, if any, of **\$NONE** and Total Unrestricted Net Position utilized of **\$NONE.**; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of **\$2,822,000.00** and Total Unrestricted Net Position planned to be utilized of **\$1,447,000.00** and

NOW, THEREFORE BE IT RESOLVED, by the governing body of East Windsor Municipal Utilities Authority, at an open public meeting held on **November 29, 2018** that the Annual Budget and Capital Budget/Program of the East Windsor Municipal Utilities Authority for the fiscal year beginning, **December 1, 2018** and ending, **November 30, 2019** is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 Marc Platizky, Secretary

 November 29, 2018
 (Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Moore	X			
Lippman	X			
Platizky	X			
Kurs	X			
Millner	X			
Lawler				
Shifman				

M/A
M/A

2018 ADOPTED BUDGET RESOLUTION
RESOLUTION #2018-27
EAST WINDSOR MUNICIPAL UTILITIES
AUTHORITY
AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the East Windsor Municipal Utilities Authority for the fiscal year beginning December 1, 2018 and ending, November 30, 2019 has been presented for adoption before the governing body of the East Windsor Municipal Utilities Authority at its open public meeting of **November 15, 2018**; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of **\$5,192,423.00** Total Appropriations, **\$4,600,321.00** including any Accumulated Deficit, if any, of **\$NONE** and Total Unrestricted Net Position utilized of **\$NONE**; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of **\$593,000.00** and Total Unrestricted Net Position planned to be utilized of **\$593,000.00**; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of East Windsor Municipal Utilities Authority, at an open public meeting held on **November 29, 2018** that the Annual Budget and Capital Budget/Program of the East Windsor Municipal Utilities Authority for the fiscal year beginning, **December 1, 2018** and ending, **November 30, 2019** is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


 Marc Platizky, Secretary

November 29, 2018
 (Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Moore	X			
Lippman	X			
Platizky	X			
Kurs	X			
Millner	X			
Lawler	M/A			
Shifman	M/A			

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

Overall Budgets

The total 2018-19 net budget appropriations decrease is \$249,265 (3.0%), when compared to the 2017-18 adopted budget. The water budget decreased by \$272,998 (7.5%) and the wastewater budget increased by \$23,733 (0.5%).

Revenues

User Fees

User fees are projected to increase by a combined \$113,280 (1.6%) in the 2018-19 fiscal year. This increase is a result of adding additional water and sewer customers to the utility systems. User rates for the water and sewer systems will remain unchanged for 2018-19. The current water service rates have been effective since December 1, 2012. The current sewer service rates have been effective since December 1, 2001. Connection fees for both water and sewer service are adjusted annually based on revised data.

Connection Fees -- Water and Wastewater

2018-19 connection fees are anticipated to increase \$362,367 (76.9%) over the budgeted 2017-18 fees.

All projects that have made application to the Authority are reviewed at budget preparation time to determine their status and anticipated progress through the township approval process and determination of when projects will begin construction and payment of fees.

Other Fees/Permits -- Water and Wastewater

Fees for property transfers, returned check fees and other fees has increased in 2017-18 and this trend was used in the 2018-19 budget.

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

Answer all questions below. Attach additional pages and schedules as needed. (Continued)

I. (Continued)

Miscellaneous Income

Miscellaneous Income includes: receipts from rental of space for cell tower equipment (\$150,000) application, for service fees, farm land rental (\$6,000) an interlocal agreement effective January 1, 2016 with the Township of Cranbury with East Windsor MUA providing maintenance of wastewater pump station sewerage collection system (minimum annual revenue of \$137,000) and effective February 1, 2018 an interlocal agreement went into effect with the Township of East Windsor for management services (annual revenue of \$101,542).

Interest Income

Interest rates on bank balances and certificates of deposit have been increased by the bank during 2018.

Appropriations

Administrative Expense

The administration expenses are shared equally by the water and wastewater operations.

The total administrative budget for 2018-19 is \$1,084,050, only \$12,700 (1.2%) higher than the 2017-18 budget of \$1,071,350.

Cost of Providing Services -- Water and Wastewater

Salaries and Wages/Fringe Benefits

Total appropriations for cost of providing services in the 2018-19 budget increased \$47,250 (.01%) over the 2017-18 appropriations. The salaries, wages and fringe benefits increased only \$48,800 (2.0%) over 2017-18 budget. The 2018-19 budget has no increase in employees.

Debt Service -- Water

Principal Payments

The 2019 principal payments on the New Jersey Environmental Infrastructure Trust, Series 2009A -- Drinking Water Fund Loan are \$299,868.10, less than the 2018 required payments.

EAST WINDSOR M.U.A.

11/30/2019

Budget Supplement

N-1

N-1 Question 1

Explanation of change in Miscellaneous Administration Budget line on F-4 (-\$2,400.00, 10.2%)

When preparing the 2018-19 budget, it was observed that \$14,704.44 was expended through July 19, 2018 and it was projected that by November 30, 2018 (year End) the total charges to the budget would be \$20,500.00.

The 2018-19 budget was increased by 3% to \$21,200.00.

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS
EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

Answer all questions below. Attach additional pages and schedules as needed. (Continued)

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

Attached

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

N/A

Schedule 1
Water Service

Effective December 1, 2012

1. Quarterly Minimum Service Charge

<i>Size of Meter</i>	<i>Quarterly Minimum Charge</i>
5/8"	\$ 20.0625
3/4"	\$ 20.0625
1"	\$ 39.5678
1 1/2"	\$ 70.7761
2"	\$ 108.8950
3"	\$ 210.3222
4"	\$ 324.5672
6"	\$ 642.0010
8"	\$ 1,022.7432

2. Rate For Water Usage: In addition to the quarterly minimum service charge, each customer shall be charged a rate of \$2.19 per 1,000 gallons of usage.

3. Required Minimum Payment: The quarterly minimum service charge shall be paid regardless of usage.

4. Multi-Units: The quarterly minimum service charge for multi-unit residential dwellings serviced through a single water meter shall be determined by the product of the number of units times the quarterly minimum service charge for 5/8" meter as established in this rate schedule. In addition, the rate for water usage set forth in Section 2 here of shall be applicable to multi-unit residential dwellings.

<i>5. Public Fire Service</i>	<i>Per Quarter</i>
for each public fire hydrant	\$0.00

6. *Private Fire Service*
Size of Fire Service Line

Quarterly Demand Charge

2"	\$ 25.1896
4"	\$ 122.2700
6"	\$354.9953
8"	\$ 756.2459
10"	\$ 1,360.0166

For each private fire hydrant not connected to a metered service (per quarter): \$306.8453.

Fire service lines shall be installed with an approved detector check valve and a proper size by-pass meter. Any water not used for fire protection and registered on the by-pass meter will be charged according to meter size established in this rate schedule.

Schedule II -
Sewer Service

Effective December 1, 2001

1. *Residential Properties*

All residential properties, including single family dwellings, each unit in a multi-family dwelling, including condominiums, townhouses and apartments, and mobile homes shall pay a quarterly service charge, consisting of a fixed minimum charge for up to 23,000 gallons per quarter, plus an additional charge per 1,000 in excess of 23,000 gallons per quarter as set forth in the following chart:

Quarterly Minimum
\$ 81.70

Excess Gallonage Charge
\$4.00/Thousand

2. *Non-Residential Properties*

All non-residential properties, including, but not limited to, office buildings, mercantile establishments, automatic or self-service laundries, public, private or parochial schools, churches, restaurants, hotels, motels, movie theaters, supermarkets, and all other types of commercial, institutional or industrial properties, shall pay a sewer service charge based upon water consumption, which shall not be less than a minimum quarterly service charge, as set forth in the following chart:

Quarterly Minimum
\$81.70

Charge Per Thousand Gallons
\$6.08/1,000

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

COUNTY OF MERCER

STATE OF NEW JERSEY

RESOLUTION AMENDING THE RULES AND REGULATIONS OF THE EAST
WINDSOR MUNICIPAL UTILITIES AUTHORITY WITH RESPECT
TO SEWER AND WATER CONNECTION FEES EFFECTIVE
AUGUST 1, 2018

RESOLUTION NO. 2018 -17

WHEREAS, the East Windsor Municipal Utilities Authority ("Authority") has adopted Rules and Regulations to provide for water and sewer service and establish rate and fee schedules ("Rules and Regulations") pursuant to *N.J.S.A. 40:14B-1 et seq.*; and

WHEREAS, Section I, Chapter 3, Subchapter 3-7.0100 of said Rules and Regulations provides that the Authority reserves the right to change or amend, from time to time, these Rules and Regulations with the approval of a majority of all members of said Authority; and

WHEREAS, the Authority desires to review said Rules and Regulations by amending the schedule for water fees; and

WHEREAS, public notice as required by *N.J.S.A. 40:14B-23* has been provided; and

WHEREAS, on July 19, 2018, the Authority conducted a public hearing on the foregoing sewer and water connection fees, and it is of the opinion that the proposed revision of the fees set forth in Schedule A should be adopted.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority, in the County of Mercer, State of New Jersey, as follows:

1. Schedule III of the Authority's Rules and Regulations establishing said sewer and water connection fees is hereby amended as set forth on Exhibit A attached hereto and made a part hereof.

2. The sewer and water connection fees hereby adopted and set forth on Schedule A attached hereto and made a part hereof shall take effect on August 1, 2018. Said fees have been approved by the adoption of this Resolution by a majority of the members of the Authority and the signatures of the Chairperson and Secretary of the Authority hereon, which shall serve as conclusive evidence of the fact that this Resolution was reviewed and approved by a majority of the members of said Authority.

3. Except as otherwise provided herein, the Rules and Regulations of the Authority as from time to time amended shall remain unchanged and in full force and effect.

4. This Resolution shall take effect immediately upon its adoption.

EAST WINDSOR MUNICIPAL
UTILITIES AUTHORITY

By: _____
Linda L. Moore, Chairperson

CERTIFICATION

I, Marc Platizky, the Secretary of the East Windsor Municipal Utilities Authority, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Authority at its regular meeting held on the 19th day of July, 2018.

Marc Platizky, Secretary

EXHIBIT A
EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
COMPUTATION OF CONNECTION FEES

DEBT SERVICE	WATER	SEWER
Paid through December 1, 2017	\$ 28,330,694.21	\$ 66,934,531.94
Transfer to Debt Service Reserve from General Fund		\$ 111,400.00
Expenditures made from Authority's General and Operating Funds for Capital Improvements (schedule 1)	\$ 5,773,649.22	\$ 4,749,380.71
TOTAL	\$ 34,104,343.43	\$ 71,795,312.65
Dwelling Unit Equivalents (DUE) (SCHEDULE 2)	\$ 13,046.00	\$ 12,116.00
Debt Service and Capital Improvement Charge	\$ 2,614.16	\$ 5,925.67
Administration and Inspection Charges	\$ 100.00	\$ 100.00
* TOTAL CONNECTION FEES	\$ 2,715.00	\$ 6,025.00
*rounded to the nearest \$5.00		
Prior Fee's Effective 9/1/2017	\$ 2,655.00	\$ 6,050.00

AUTHORITY CONTACT INFORMATION

2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	East Windsor Municipal Utilities Authority		
Federal ID Number:	22-1776265		
Address:	7 Wiltshire Drive		
City, State, Zip:	East Windsor	NJ	08520
Phone: (ext.)	609-443-6000	Fax:	609-443-3928

Preparer's Name:	Ronald A. Ghrist, CPA, RMA, Finance Officer		
Preparer's Address:	7 Wiltshire Drive		
City, State, Zip:	East Windsor	NJ	08520
Phone: (ext.)	609-443-6000 x 7628	Fax:	609-443-3928
E-mail:	raghrist@comcast.net		

Chief Executive Officer:	Richard Brand		
Phone: (ext.)	609-443-6000 x 7600	Fax:	609-443-3928
E-mail:	rbrand@eastwindsormua.com		

Chief Financial Officer:	Ronald A. Ghrist		
Phone: (ext.)	609-443-6000 x 7628	Fax:	609-443-3928
E-mail:	raghrist@comcast.net		

Name of Auditor:	Warren A. Broudy		
Name of Firm:	Mercadien		
Address:	PO Box 7648		
City, State, Zip:	Princeton	NJ	08543-7648
Phone: (ext.)	609-6892326	Fax:	609-689-9720
E-mail:	wbroudy@mercadien.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2016 or 2017 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 45
- 2) Provide the amount of total salaries and wages for calendar year 2016 or 2017 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$1,986,424.99
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach narrative.*
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? YES If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
 - b. Travel for companions NO
 - c. Tax indemnification and gross-up payments NO
 - d. Discretionary spending account NO
 - e. Housing allowance or residence for personal use NO
 - f. Payments for business use of personal residence NO
 - g. Vehicle/auto allowance or vehicle for personal use YES
 - h. Health or social club dues or initiation fees NO
 - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? YES *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY (Name)

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

Supplemental Page N-3

- 10) All employees have an annual performance evaluation completed by their supervisor and on a point system the Executive Director determines compensation within guidelines established by the Authority Board during annual budget discussions.

The Executive Director is evaluated by the Authority Board annually and they determine his annual compensation.

12)	<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Reason</u>
	Richard Brand	Executive Director	\$1,672.34	AWWA Conference, June 2018 Las Vegas, NV
			346.26	NJWEA Conference Atlantic City, NJ
			<u>\$2,018.60</u>	
	Clark Wolverton	Operation Manager	<u>\$ 455.98</u>	NJWEA Conference Atlantic City, NJ

13g)	<u>Name</u>	<u>Position</u>	<u>Amount</u>
	Clark Wolverton, Operations Manager	Provide with car allowance for use of private auto during work	\$2,600.00 Per year
	Appleton Fryer, Business Manager	Provide with car allowance for use of private auto during work	\$1,560.00 Per year

- 15) During 2018 three employees received accumulated unused sick and vacation time after normal retirement from the Public Employees retirement System in accordance with the EWMUA approved policy.

<u>Employee</u>	<u>Position</u>	<u>Amount</u>
Delores Borosko (10-21-1985 to 6-60-2017)	Office Manager	\$21,259.00
Karen DiNardo (12-02-1996 to 7-31-2017)	Accounts Receivable Clerk	12,553.45
James Clovis (07-05-1998 to 12-31-2017)	Lab Technician	<u>16,843.87</u>
		<u>\$50,656.32</u>
	Unused Vacation Time	\$13,006.01
	Accumulated Unused Sick Time	<u>3,7650.31</u>
	(Maximum \$15,000.00 per employee)	<u>\$50,656.32</u>

- 17) All debt of the Authority is held by the N.J. Infrastructure Trust and does not require continuing disclosure

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all related entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and related entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

East Windsor Municipal Utilities Authority									
For the Period		December 1, 2018		to		November 30, 2019			
				Reportable Compensation from Authority (W-2/ 1099)					
				Position					
				Highest Compensated Employee					
				Key Employee					
				Officer					
				Commissioner					
				Average Hours per Week Dedicated to Position					
				Title					
				Name					
1	Moore, L	Chairperson	205 x	\$ 1,700	\$ 162	\$ 1,852	None	Column O	Column O
2	Lippman, M.	Member	2 x	0	0	0	EWTP	Council	2
3	Platitz, M.	Member	2 x	1,600	0	1,600	None		1,153
4	Kur, S.	Member	2 x	1,600	152	1,752	None		1,600
5	Miller, L.	Member	2 x	1,600	152	1,752	None		1,752
6	Lawler, S.	Alternate	2 x	1,600	152	1,752	None		1,752
7	Shifman	Alternate	2 x	1,600	152	1,752	None		1,752
8	Brand, R.	CEO	40	159,888	22,480	182,318	(A)		1,752
9	Wolverton, C	Sewer Sup	40	129,318	12,285	149,203	None		17,898
10	Christ, R.	CFO	25	68,114	9,243	83,628	Boro Wrightstown CFO		40,011
11							Wrightstown MUA Acct		3,800
12									0
13	(A) Licensed Operator (W/S) Boro of Belmar								0
14	Backup J/G (W/S) Boro of Farmingdale								0
15									0
Total:				\$ 356,970	\$ 16,843	\$ 425,819		\$ 70,051	\$ 4,953
									\$ 500,823

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity.

Example Municipal Utilities Authority	For the Period	December 31, 2018	to	November 30, 2019
---------------------------------------	----------------	-------------------	----	-------------------

Yes	Yes or No
Yes	Yes or No

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Page N-5

Example Municipal Utilities Authority

November 30, 2019

X

\$	317,403
----	---------

Page N-6

East Windsor Municipal Utilities Authority

11/30/2017

Compensated Absences

<u>Employee</u>	<u>Position</u>	<u>Vacation Hours</u>	<u>Sick Hours</u>	<u>Total</u>	
Administration:					
R. Brand	Executive Director	\$ 752.00	\$ 736.00	\$ 80,281	
D. Borosko	Office Manager	163.25	1,414.00	21,259	(A)
K. Dinardo	Accounts Receivable	209.00	652.20	12,553	(A)
E. Whelan	Inspector	132.00	2,970.25	19,830	
T. Fryer	Development	-	1,155.00	15,000	
N. Pretz	Accounts Payable	48.00	32.00	1,213	
S. Pretz	Office Manager	6.75	61.50	1,277	
R. Pruitt	Office Assistant	32.00	56.00	1,154	
L. Rodriquez	Accounts Receivable	48.00	40.00	1,195	
Water:					
D. Pruitt	Supervisor	-	255.60	4,372	
M. Brown	Maintenance	15.00	25.00	648	
J. Dzurindo	Well Operator	32.00	578.00	7,829	
D. Oliva	Meter Service	40.00	288.50	3,562	
W. Ryan	Well Operator	-	1,035.50	15,000	(B)
J. Sovia	Meter Service	99.75	46.00	3,242	
J. Mackie	Assistant Operation	104.00	40.00	5,485	
Wastewater:					
C. Wolverton	Superintendent	46.00	1,049.50	17,678	
H. Krawtchenko	Lab Manager	192.75	1,931.00	22,284	
N. Sharma	Lab Assistant	72.00	1,258.95	17,316	
J. Clovis	Lab Assistant	71.00	1,818.25	16,843	(A)
W. Greeley	Maintenance	56.75	400.75	6,641	
D. Roehr	Plant Operator	36.00	354.25	6,856	
D. Simpson	Plant Operator	-	411.50	6,431	
C. Sprague	Plant Operator	-	233.00	3,165	
N. Tindall	Maintenance	215.00	3,575.00	22,535	
R. Linkie	Collections Operator	4.50	27.25	402	
S. Donaldson	Maintenance	17.00	151.25	1,478	
P. Caliendo	Meter Service	48.00	16.75	902	
S. Gambini	Maintenance	38.00	32.75	870	
P. Pieve	Lab Tech	-	8.00	101	
Grand Totals		<u>\$ 2,478.75</u>	<u>\$ 20,653.75</u>	<u>\$ 317,402</u>	

(A) Retired 2018 Benefits Paid.

(B) Will Retire September 30, 2018

Schedule of Shared Service Agreements

Example Municipal Utilities Authority

December 31, 2018

November 30, 2019

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Example Municipal Utilities Authority
For the Period December 31, 2018 to November 30, 2019

	FY 2019 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Wastewater	N/A	N/A	N/A	N/A			
REVENUES									
Total Operating Revenues	\$ 3,390,861	\$ 5,150,173	\$ -	\$ -	\$ -	\$ -	\$ 7,989,459	\$ 551,575	6.9%
Total Non-Operating Revenues	22,750	42,250	-	-	-	-	25,000	40,000	160.0%
Total Anticipated Revenues	3,413,611	5,192,423	-	-	-	-	8,014,459	591,575	7.4%
APPROPRIATIONS									
Total Administration	542,025	542,025	-	-	-	-	1,071,350	12,700	1.2%
Total Cost of Providing Services	1,798,050	2,973,900	-	-	-	-	4,724,700	47,250	1.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,037,538	1,037,388	-	-	-	-	2,365,026	(290,100)	-12.3%
Total Operating Appropriations	3,377,613	4,553,313	-	-	-	-	8,161,076	(230,150)	-2.8%
Total Interest Payments on Debt	12,726	47,008	-	-	-	-	78,849	(19,115)	-24.2%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-24.2%
Total Non-Operating Appropriations	12,726	47,008	-	-	-	-	78,849	(19,115)	-24.2%
Accumulated Deficit	-	-	-	-	-	-	-	-	-
Total Appropriations and Accumulated Deficit	3,390,339	4,600,321	-	-	-	-	8,239,925	(249,265)	-3.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	225,466	(225,466)	-100.0%
Net Total Appropriations	3,390,339	4,600,321	-	-	-	-	8,014,459	(23,799)	-0.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ 23,272	\$ 592,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 615,374	

Revenue Schedule

Example Municipal Utilities Authority
For the Period December 31, 2018 to November 30, 2019

	FY 2019 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Wastewater	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	2,601,500	3,849,200					\$ 6,349,200	\$ 101,500	1.6%
Business/Commercial	372,325	429,955					790,500	11,780	1.5%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Service Charges	2,973,825	4,279,155	-	-	-	-	7,139,700	113,280	1.6%
<i>Connection Fees</i>									
Residential	5,430	12,050					26,115	(8,635)	-33.1%
Business/Commercial	246,810	568,997					444,805	371,002	83.4%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	252,240	581,047	-	-	-	-	470,920	362,367	76.9%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Delinquent Fees	9,800	14,200					25,000	(1,000)	-4.0%
Lab Fees	-	5,100					8,100	(3,000)	-37.0%
Other Fees	14,225	500					10,650	4,075	38.3%
Misc Income	140,771	270,171					335,089	75,853	22.6%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	164,796	289,971	-	-	-	-	378,839	75,928	20.0%
Total Operating Revenues	3,390,861	5,150,173	-	-	-	-	7,989,459	551,575	6.9%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	22,750	42,250					25,000	40,000	160.0%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	22,750	42,250	-	-	-	-	25,000	40,000	160.0%
Total Non-Operating Revenues	22,750	42,250	-	-	-	-	25,000	40,000	160.0%
TOTAL ANTICIPATED REVENUES	\$3,413,611	\$ 5,192,423	\$ -	\$ -	\$ -	\$ -	\$ 8,014,459	\$ 591,575	7.4%

Prior Year Adopted Revenue Schedule

Example Municipal Utilities Authority

FY 2017 Adopted Budget							Total All
	Water	Wastewater	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	2,585,900	3,763,300					\$6,349,200
Business/Commercial	370,100	420,400					790,500
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	2,956,000	4,183,700	-	-	-	-	7,139,700
<i>Connection Fees</i>							
Residential	7,965	18,150					26,115
Business/Commercial	123,527	321,278					444,805
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	131,492	339,428	-	-	-	-	470,920
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Delinquent Fees	10,250	14,750					25,000
Lab Fees	-	8,100					8,100
Other Fees	5,325	5,325					10,650
Misc Income	107,076	228,013					335,089
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	122,651	256,188	-	-	-	-	378,839
Total Operating Revenues	3,210,143	4,779,316	-	-	-	-	7,989,459
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	10,250	14,750					25,000
Penalties							-
Other							-
Total Interest	10,250	14,750	-	-	-	-	25,000
Total Non-Operating Revenues	10,250	14,750	-	-	-	-	25,000
TOTAL ANTICIPATED REVENUES	\$3,220,393	\$4,794,066	\$	\$	\$	\$	\$8,014,459

Appropriations Schedule

Example Municipal Utilities Authority
For the Period December 31, 2018 to November 30, 2019

	FY 2019 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Wastewater	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
Administration - Personnel									
Salary & Wages	\$ 294,700	\$ 294,700				\$ 589,400	\$ 548,800	\$ 40,600	7.4%
Fringe Benefits	115,825	115,825				231,650	242,225	(10,575)	-4.4%
Total Administration - Personnel	410,525	410,525	-	-	-	821,050	791,025	30,025	3.8%
Administration - Other (List)									
Contracted Services	89,750	89,750				179,500	195,150	(15,650)	-8.0%
Utilities	9,850	9,850				19,700	18,600	1,100	5.9%
Insurance	11,300	11,300				22,600	21,975	625	2.8%
Supplies	10,000	10,000				20,000	21,000	(1,000)	-4.8%
Miscellaneous Administration*	10,600	10,600				21,200	23,600	(2,400)	-10.2%
Total Administration - Other	131,500	131,500	-	-	-	263,000	280,325	(17,325)	-6.2%
Total Administration	542,025	542,025	-	-	-	1,084,050	1,071,350	12,700	1.2%
Cost of Providing Services - Personnel									
Salary & Wages	657,300	975,700				1,633,000	1,630,200	2,800	0.2%
Fringe Benefits	328,100	525,000				853,100	807,100	46,000	5.7%
Total COPS - Personnel	985,400	1,500,700	-	-	-	2,486,100	2,437,300	48,800	2.0%
Cost of Providing Services - Other (List)									
See Page F-4a	812,650	1,473,200				2,285,850	2,287,400	(1,550)	-0.1%
Type in Description						-	-	-	#DIV/0!
Type in Description						-	-	-	#DIV/0!
Type in Description						-	-	-	#DIV/0!
Miscellaneous COPS*						-	-	-	#DIV/0!
Total COPS - Other	812,650	1,473,200	-	-	-	2,285,850	2,287,400	(1,550)	-0.1%
Total Cost of Providing Services	1,798,050	2,973,900	-	-	-	4,771,950	4,724,700	47,250	1.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,037,538	1,037,388	-	-	-	2,074,926	2,365,026	(290,100)	-12.3%
Total Operating Appropriations	3,377,613	4,553,313	-	-	-	7,930,926	8,161,076	(230,150)	-2.8%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	12,726	47,008	-	-	-	59,734	78,849	(19,115)	-24.2%
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations	12,726	47,008	-	-	-	59,734	78,849	(19,115)	-24.2%
TOTAL APPROPRIATIONS	3,390,339	4,600,321	-	-	-	7,990,660	8,239,925	(249,265)	-3.0%
ACCUMULATED DEFICIT									
						-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,390,339	4,600,321	-	-	-	7,990,660	8,239,925	(249,265)	-3.0%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation						-	-	-	#DIV/0!
Other						-	225,466	(225,466)	-100.0%
Total Unrestricted Net Position Utilized						-	225,466	(225,466)	-100.0%
TOTAL NET APPROPRIATIONS	\$ 3,390,339	\$ 4,600,321	\$ -	\$ -	\$ -	\$ 7,990,660	\$ 8,014,459	\$ (23,799)	-0.3%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 168,880.65 \$ 227,665.65 \$ - \$ - \$ - \$ - \$ 396,546.30

2018 Appropriations Schedule
East Windsor Municipal Utilities Authority
For the Period December 1, 2017 to November 30, 2018

	11/30/2018						Current Year	\$ Increase	\$ Increase
	Proposed Budget						Adopted	(Decrease)	(Decrease)
							Budget	Proposed vs.	Proposed vs.
	Water	Wastewater	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	All Operations	All Operations
Cost of Providing									
Services-Other (List)									
Contracted Services	\$ 78,300	\$ 461,000					\$ 539,300	\$ 532,100	\$ 7,200 1.6%
Repairs/Maintenance	123,700	160,100					283,800	268,000	15,800 5.9%
Utilities	370,550	474,000					844,550	879,400	(34,850) -4.0%
Insurance	45,450	71,350					116,800	116,750	50 0.0%
Material and Supplies	157,150	268,950					426,100	416,000	10,100 2.4%
Miscellaneous COPS*	37,500	37,800					75,300	75,150	150 0.0%
Total COPS - Other	\$ 812,650	\$ 1,473,200	\$ -	\$ -	\$ -	\$ -	\$ 2,285,850	\$ 2,287,400	\$ (1,550) 0.0%

Prior Year Adopted Appropriations Schedule

Example Municipal Utilities Authority

	FY 2017 Adopted Budget						Total All Operations
	Water	Wastewater	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 274,400	\$ 274,400					\$ 548,800
Fringe Benefits	121,112	121,113					242,225
Total Administration - Personnel	395,512	395,513	-	-	-	-	791,025
<i>Administration - Other (List)</i>							
Contracted Services	97,575	97,575					195,150
Utilities	9,300	9,300					18,600
Insurance	10,988	10,987					21,975
Supplies	10,500	10,500					21,000
Miscellaneous Administration*	11,800	11,800					23,600
Total Administration - Other	140,163	140,162	-	-	-	-	280,325
Total Administration	535,675	535,675	-	-	-	-	1,071,350
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	676,575	953,625					1,630,200
Fringe Benefits	329,100	478,000					807,100
Total COPS - Personnel	1,005,675	1,431,625	-	-	-	-	2,437,300
<i>Cost of Providing Services - Other (List)</i>							
See Page F-5a	774,800	1,512,600					2,287,400
Type In Description							
Type In Description							
Type In Description							
Miscellaneous COPS*							
Total COPS - Other	774,800	1,512,600	-	-	-	-	2,287,400
Total Cost of Providing Services	1,780,475	2,944,225	-	-	-	-	4,724,700
Total Principal Payments on Debt Service in Lieu of Depreciation	1,324,406	1,040,620	-	-	-	-	2,365,026
Total Operating Appropriations	3,640,556	4,520,520	-	-	-	-	8,161,076
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	22,781	56,068	-	-	-	-	78,849
Operations & Maintenance Reserve							
Renewal & Replacement Reserve							
Municipality/County Appropriation							
Other Reserves							
Total Non-Operating Appropriations	22,781	56,068	-	-	-	-	78,849
TOTAL APPROPRIATIONS	3,663,337	4,576,588	-	-	-	-	8,239,925
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,663,337	4,576,588	-	-	-	-	8,239,925
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	225,466						225,466
Total Unrestricted Net Position Utilized	225,466	-	-	-	-	-	225,466
TOTAL NET APPROPRIATIONS	\$ 3,437,871	\$ 4,576,588	\$ -	\$ -	\$ -	\$ -	\$ 8,014,459

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 182,027.80 \$ 226,026.00 \$ - \$ - \$ - \$ - \$ 408,053.80

2015 Appropriations Schedule
 East Windsor Municipal Utilities Authority
 For the Period December 1, 2018 to November 30, 2019

	Current Year Adopted Budget						Total All Operations
	Operation Water	Operation Wastewater	Operation #3	Operation #4	Operation #5	Operation #6	
Cost of Providing Services - Other (List)							
Contracted Services	\$ 72,800	\$ 459,300	\$ -	\$ -	\$ -	\$ -	\$ 532,100
Repairs/Maintenance	119,000	149,000					268,000
Utilities	355,900	523,500					879,400
Insurance	45,850	70,900					116,750
Material/Supplies	143,900	272,100					416,000
Miscellaneous COPS*	37,350	37,800	-	-	-	-	75,150
Total COPS - Other	<u>\$ 774,800</u>	<u>\$ 1,512,600</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,287,400</u>

Debt Service Schedule - Principal

Example Municipal Utilities Authority

If Authority has no debt X this box

	Fiscal Year Ending in								
	Adopted Budget Year 2017	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
Water									
NJEIT 2016	\$ 1,324,406	\$ 1,037,538	\$ 785,000	\$ 121,000	\$ -	\$ -	\$ -	\$ -	\$ 1,943,538
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	1,324,406	1,037,538	785,000	121,000	-	-	-	-	1,943,538
Wastewater									
NJEIT 2016	997,090	988,858	1,021,508	1,049,522	1,084,962	1,117,383	-	-	5,262,233
NJEIT 2017	43,530	48,530	48,530	48,530	48,529	48,529	48,530	272,647	563,825
Type in Issue Name									
Type in Issue Name									
Total Principal	1,040,620	1,037,388	1,070,038	1,098,052	1,133,491	1,165,912	48,530	272,647	5,826,058
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 2,365,026	\$ 2,074,926	\$ 1,855,038	\$ 1,219,052	\$ 1,133,491	\$ 1,165,912	\$ 48,530	\$ 272,647	\$ 7,769,596

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poor's
Year of Last Rating	N/A	N/A	N/A
	N/A	N/A	N/A

Debt Service Schedule - Interest

Example Municipal Utilities Authority

If Authority has no debt X this box

☐

	Fiscal Year Ending in							Total Interest Payments Outstanding	
	Adopted Budget Year 2017	Proposed Budget Year 2019	2020	2021	2022	2023	2024		Thereafter
Water									
NJEIT									
Amortize Premium	\$ 110,263	\$ 73,350	\$ 35,488	\$ 4,538					\$ 113,376
Type in Issue Name	(87,482)	(60,624)	(33,202)	(4,441)					(98,267)
Type in Issue Name									-
Total Interest Payments	22,781	12,726	2,286	97	-	-	-	-	-
Wastewater									
NJEIT									
NJEIT	189,275	158,875	128,375	96,313	62,725	27,413			473,701
Amortize Premium	12,350	11,360	10,738	9,612	8,800	7,800	6,800	17,737	72,847
Type in Issue Name	(145,557)	(123,227)	(101,347)	(78,118)	(53,840)	(28,363)	(1,687)	(8,024)	(394,606)
Type in Issue Name									-
Total Interest Payments	56,068	47,008	37,766	27,807	17,685	6,850	5,113	9,713	151,942
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
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Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
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Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
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Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
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Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
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Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									

EAST WINDSOR M.U.A.
2018 (11-30-19) Budget
Reconciliation of Interest (F-7)
to November 30, 2017 Audit

Total Net Interest:

All operations (2018-End) on F-7	\$	167,051
----------------------------------	----	---------

Add:

Premium to be Amortized 2019 to End (F-7)	\$	492,873	
Interest Included in 2017 Budget (F-7)		312,338	
Interest Accrued @ 11-30-17 Paid February 2018		<u>82,238</u>	
			<u>887,449</u>

Interest per 11-30-17 Audit	\$	<u>1,054,500</u>
-----------------------------	----	------------------

EAST WINDSOR M.U.A.
2018 (11-30-19) Budget
Reconciliation of Interest (F-7)
to November 30, 2017 Audit

Interest on budget form F-7 is shown on an accrual basis, reduced by annual amortization of premium.

Interest listed in the November 30, 2017 audit report is shown on a cash payment basis without a reduction for the annual amortization of the premium.

Net Position Reconciliation

East Windsor Municipal Utilities Authority
For the Period December 31, 2018 to November 30, 2019

FY 2019 Proposed Budget

	Water	Wastewater	N/A	N/A	N/A	N/A	Total All Operations
\$ 25,434,724	\$ 32,371,686						\$ 57,806,410
21,483,500	29,401,152						50,884,652
151,621	281,565						433,186
744,479	1,382,529						2,127,008
3,055,124	1,306,440						4,361,564
2,697,642	3,433,362						-
249,057	126,944						-
(470,000)	(210,000)						6,131,004
5,531,823	4,656,746						376,001
1,447,000	593,000						(680,000)
1,447,000	593,000						-
\$ 4,084,823	\$ 4,063,746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,148,569

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)
Less: Invested in Capital Assets, Net of Related Debt (1)
Less: Restricted for Debt Service Reserve (1)
Less: Other Restricted Net Position (1)
Total Unrestricted Net Position (1)
Less: Designated for Non-Operating Improvements & Repairs
Less: Designated for Rate Stabilization
Less: Other Designated by Resolution
Plus: Accrued Unfunded Pension Liability (1)
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
Plus: Estimated Income (Loss) on Current Year Operations (2)
Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET
Unrestricted Net Position Utilized to Balance Proposed Budget
Unrestricted Net Position Utilized in Proposed Capital Budget
Appropriation to Municipality/County (3)
Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR
Last issued Audit Report (4)

(1) Total of all operations for this line item must agree to audited financial statements.
(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
(3) Amount may not exceed 5% of total operating appropriations. See calculation below.
Maximum Allowable Appropriation to Municipality/County
(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018 Net Position Reconciliation
East Windsor Municipal Utilities Authority
For the Period December 1, 2017 to November 30, 2018

Other Adjustments:

Increase in Investment in Fixed Assets 11-30-18 (Projected):

Water	\$ 470,000
Wastewater	<u>210,000</u>
	<u>\$ 680,000</u>

2018

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

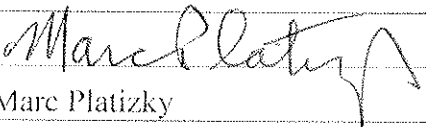
(Name)

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

[X] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the East Windsor Municipal Utilities Authority, on the 20th day of September, 2018.

OR

[/] *It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____*

Officer's Signature:			
Name:	Marc Platizky		
Title:	Secretary		
Address:	7 Wiltshire Drive East Windsor, New Jersey		
Phone Number:	609-443-6000	Fax Number:	609-443-3928
E-mail address	castwindsormua.com		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM DECEMBER 1, 2018 TO NOVEMBER 30, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Capital projects are presented before local and county planning boards and other governmental bodies when the projects are scheduled to proceed. These boards have already seen the need for these projects, which were outlined in a master plan, dated May 14, 1994

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes, an utilities master plan described above has been prepared which describes infrastructure needs to full build out of the community.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority has been using net position in prior years to fund operating budgets and funding of capital budgets. Water rates were increased effective December 1, 2012, wastewater rates were last adjusted effective December 1, 2001 when they were reduced from \$96.10 to \$81.70 per quarter. The Authority will be reviewing rates during the balance of 2018 with a possible increase in 2019 for both water and wastewater

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None.

Add additional sheets if necessary.

Proposed Capital Budget

Example Municipal Utilities Authority
For the Period December 31, 2018 to November 30, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
See CB-3a, CB-4a and CB 5a	\$ 2,822,000	\$ 1,447,000		\$ 1,200,000		\$ 175,000
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	2,822,000	1,447,000	-	1,200,000	-	175,000
Wastewater						
See CB-3a, CB-4a and CB 5a	593,000	\$ 593,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	593,000	593,000	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 3,415,000	\$ 2,040,000	\$ -	\$ 1,200,000	\$ -	\$ 175,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

2017 Proposed Capital Budget
 East Windsor Municipal Utilities Authority
 For The Period December 1, 2018 to November 30, 2019

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal and Replacement Reserve	Funding Sources		
				Debt Authorization	Capital Grants	Other Sources
Water						
Administrative Equipment	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Project Design	35,000	35,000				
Miscellaneous Equipment	50,000	50,000				
Meter Replacement	100,000	100,000				
Rehab Well	80,000	80,000				
SCADA Upgrades	350,000	350,000				
Well #6 Improvement	300,000	300,000				
Water Main Improvements	1,200,000			1,200,000		
Water Main N. Main Street	175,000					175,000
Booster Pump Station Upgrade	165,000	165,000				
GIS Upgrade	20,000	20,000				
Purchase of a Fork Lift	22,000	22,000				
Well #6 Roofs	140,000	140,000				
Well #3 Generator	50,000	50,000				
Main Excavator with Accessories	125,000	125,000				
Total	<u>2,822,000</u>	<u>1,447,000</u>		<u>1,200,000</u>		<u>175,000</u>
Wastewater						
Administrative Equipment	10,000	10,000				
Project Design	35,000	35,000				
Miscellaneous Equipment	75,000	75,000				
Purchase of Vehicle	75,000	75,000				
Clarifloculator Cleaning System	80,000	80,000				
Infrastructure	50,000	50,000				
Pump Station Flow Study	60,000	60,000				
GIS Upgrade	20,000	20,000				
Purchase of a Fork Lift	22,000	22,000				
Paving @ STP	116,000	116,000				
SCADA Upgrades	50,000	50,000				
Total	<u>593,000</u>	<u>593,000</u>				
Total Proposed Capital Budget	<u>\$ 3,415,000</u>	<u>\$ 2,040,000</u>	<u>\$ -</u>	<u>\$ 1,200,000</u>	<u>\$ -</u>	<u>\$ 175,000</u>

5 Year Capital Improvement Plan

Example Municipal Utilities Authority

For the Period December 31, 2018 to November 30, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
Water							
See CB-3a, CB-4a and CB 5a	\$ 25,532,000	\$ 2,822,000	\$ 1,600,000	\$ 1,650,000	\$ 1,510,000	\$ 16,475,000	\$ 1,475,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	25,532,000	2,822,000	1,600,000	1,650,000	1,510,000	16,475,000	1,475,000
Wastewater							
See CB-3a, CB-4a and CB 5a	3,228,000	593,000	\$ 320,000	\$ 1,920,000	\$ 120,000	\$ 155,000	\$ 120,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	3,228,000	593,000	320,000	1,920,000	120,000	155,000	120,000
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 28,760,000	\$ 3,415,000	\$ 1,920,000	\$ 3,570,000	\$ 1,630,000	\$ 16,630,000	\$ 1,595,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan
East Windsor Municipal Utilities Authority
For The Period December 1, 2018 to November 30, 2019

	Estimated	11/30/2019 Current Year	11/30/2020	11/30/2021	11/30/2022	11/30/2023	11/30/2024
	Total Cost	Proposed Budget	2019	2020	2021	2022	2023
Water							
Administrative Equip.	\$ 60,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Project Design	210,000	35,000	35,000	35,000	35,000	35,000	35,000
Miscellaneous Equip.	300,000	50,000	50,000	50,000	50,000	50,000	50,000
Vehicle Replacement	70,000			35,000	35,000		
Meter Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Rehab Well	480,000	80,000	80,000	80,000	80,000	80,000	80,000
SCADA Upgrades	350,000	350,000					
Well 6 Improvement	300,000	300,000					
Water Main Improvements	7,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Water Main N. Main St.	175,000	175,000					
Flex Net Auto Meter Reader	140,000			140,000			
Well #8 Valve Pit	25,000		25,000				
Booster Pump Station Upgrade	165,000	165,000					
GIS Upgrade	20,000	20,000					
Purchase of a Fork Lift	22,000	22,000					
New Water Well & Treatment Plant	15,100,000		100,000			15,000,000	
Well #6 Roofs	140,000	140,000					
Well #3 Generator	50,000	50,000					
Main Excavator with Accessories	125,000	125,000					
Total	25,532,000	2,822,000	1,600,000	1,650,000	1,510,000	16,475,000	1,475,000
Wastewater							
Administrative Equipment	60,000	10,000	10,000	10,000	10,000	10,000	10,000
Project Design	210,000	35,000	35,000	35,000	35,000	35,000	35,000
Miscellaneous Equip.	450,000	75,000	75,000	75,000	75,000	75,000	75,000
Purchase Vehicle	110,000	75,000				35,000	
18" Relief Sewer	1,900,000		100,000	1,800,000			
Upgrade Pump Station #8	100,000		100,000				
Clarifloculator Cleaning System	80,000	80,000					
Infrastructure Improvement	50,000	50,000					
Pump Station Flow Study	60,000	60,000					
GIS Upgrade	20,000	20,000					
Purchase of a Fork Lift	22,000	22,000					
Repave STP	116,000	116,000					
SCADA Upgrades	50,000	50,000					
Total	3,228,000	593,000	320,000	1,920,000	120,000	155,000	120,000
Total	\$ 28,760,000	\$ 3,415,000	\$ 1,920,000	\$ 3,570,000	\$ 1,630,000	\$ 16,630,000	\$ 1,595,000

5 Year Capital Improvement Plan Funding Sources

Example Municipal Utilities Authority

For the Period December 31, 2018

to

November 30, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
See CB-3a, CB-4a and CB 5a	\$ 25,532,000	\$ 2,992,000		\$ 22,200,000		\$ 340,000
Type in Description						
Type in Description						
Type in Description						
Total	25,532,000	2,992,000		22,200,000		340,000
Wastewater						
See CB-3a, CB-4a and CB 5a	3,228,000	\$ 1,328,000		\$ 1,700,000		\$ 200,000
Type in Description						
Type in Description						
Type in Description						
Total	3,228,000	1,328,000		1,700,000		200,000
N/A						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
N/A						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
N/A						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
N/A						
Type in Description						
Type in Description						
Type in Description						
Type in Description						
Total						
TOTAL	\$ 28,760,000	\$ 4,320,000	\$ -	\$ 23,900,000	\$ -	\$ 540,000
Total 5 Year Plan per CB-4	\$ 28,760,000					
Balance check		If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources
 East Windsor Municipal Utilities Authority
 For The Period December 1, 2018 to November 30, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
Administrative Equip.	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Project Design	210,000	210,000				
Miscellaneous Equip.	300,000	300,000				
Vehicle Replacement	70,000	70,000				
Meter Replacement	600,000	600,000				
Rehab Well #5	480,000	480,000				
SCADA Upgrades	350,000	350,000				
Well 6 Improvement	300,000	300,000				
Water Main Improvement	7,200,000			7,200,000		
Water Main N. Main St.	175,000					175,000
Flex Net Auto Meter Reader	140,000	140,000				
Well #8 Valve Pit	25,000	25,000				
Booster Pump Station Upgrade	165,000					165,000
GIS Upgrade	20,000	20,000				
Purchase of a Fork Lift	22,000	22,000				
New Water Well and Treatment Plant	15,100,000	100,000		15,000,000		
Well #6 Roofs	140,000	140,000				
Well #3 Generator	50,000	50,000				
Main Excavator with Accessories	125,000	125,000	-	-	-	-
Total	25,532,000	2,992,000	-	22,200,000	-	340,000
Wastewater						
Administrative Equipment	60,000	60,000				
Project Design	210,000	210,000				
Miscellaneous Equipment	450,000	450,000				
Purchase Vehicle	110,000	110,000				
18' Relief Sewer	1,900,000			1,700,000		200,000
Upgrade Pump Station #8	100,000	100,000				
Clarifloculator Cleaning System	80,000	80,000				
Infrastructure Improvement	50,000	50,000				
Pump Stating Flow Study	60,000	60,000				
GIS Upgrade	20,000	20,000				
Purchase of a Fork Lift	22,000	22,000				
Repave STP	116,000	116,000				
SCADA Upgrade	50,000	50,000	-	-	-	-
Total	3,228,000	1,328,000	-	1,700,000	-	200,000
Total	\$ 28,760,000	\$ 4,320,000	\$ -	\$ 23,900,000	\$ -	\$ 540,000

