

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, July 21, 2016 @7:30 P.M.

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, July 21, 2016 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 7:30 p.m.

The following Members were present:

Linda L. Moore
Marc Lippman
Marc Platizky
Leonard Millner
Steven Kurs
William Lawler
Michael Shifman

Absent: None

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson
James Farry, of Hatch Mott MacDonald
Ronald Ghrist, Finance Officer
Richard Brand, Executive Director
Clark Wolverton, Wastewater Superintendent
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Public Notice be read. The secretary read the statement stating that the agenda for this meeting was mailed to the Windsor Hights Herald, Trenton Times and Trentonian on July 15, 2016. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on July 15, 2016. Chairperson Moore then asked for a roll call after which she asked if any Member had any objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was anyone present that would like to speak on any issue not on tonight's agenda. Hearing no one Chairperson Moore closed the public portion of the meeting.

Chairperson Moore asked to open the public rate hearing and asked Mr. Brand and Mr. Ghrist to speak about the request to increase connection fees. Mr. Brand stated that Mr. Ed Schmierer Esq., of Mason, Griffin and Pierson had served all the proper statutory notices required by N.J.S.A. 40:14B-1. Mr. Brand stated that every year we evaluate the connection fee's which is required by law to determine the cost for a single dwelling unit equivalent. A single dwelling unit

equivalent by definition of the NJDEP is equal to 300 gallons per day or a single family dwelling. Mr. Brand stated that Mr. Ghrist, the Chief Financial Officer had made the computation for the connection fee's and determined an increase in the connection fees for both water and sewer were necessary. Mr. Brand referenced to Mr. Ghrist to explain the computation that he performed to the Board. Mr. Ghrist explained that for water our debt service for water that was paid through up until December 1, 2015 was \$25,437,273.11 and \$4,719,378.67 that came out of the general and operating fund for capital improvements with a total of \$30,156,651.78 . The Authority has 12,420 connections to the water system. With that being said plus the \$100.00 administrative fee the new connection fees for water will be \$2,530.00. Mr. Ghrist explained that for sewer our debt service for sewer that was paid through up until December 1, 2015 was \$64,407,780.60 and \$4,598,560.51 that came out of the general and operating fund for capital improvements and \$111,400.00 which was transferred to debt service reserve fund from general fund with a total of \$69,117,741.11. The Authority has 11,721 connections to the sewer system. With that being said plus the \$100.00 administrative fee the new connection fees for sewer will be \$5,995.00.

Mr. Schmierer, Esq. asked Mr. Ghrist to raise his right hand and to answer the questions to the best of his ability. Mr. Ghrist answered all the questions that are required for the rate hearing.

A motion to approve resolution # 2016-21 approving the increase in connection fees was made by Mr. Lippman, seconded by Mr. Millner and unanimously carried.

Resolution 2016-21

WHEREAS, the East Windsor Municipal Utilities Authority (AAuthority@) has adopted Rules and Regulations to provide for water and sewer service and establish rate and fee schedules (ARules and Regulations@) pursuant to *N.J.S.A. 40:14B-1 et seq.*; and

WHEREAS, Section I, Chapter 3, Subchapter 3-7.0100 of said Rules and Regulations provides that the Authority reserves the right to change or amend, from time to time, these Rules and Regulations with the approval of a majority of all members of said Authority; and

WHEREAS, the Authority desires to review said Rules and Regulations by amending the schedule for water fees; and

WHEREAS, public notice as required by *N.J.S.A. 40:14B-23* has been provided; and

WHEREAS, on July 21, 2016, the Authority conducted a public hearing on the foregoing sewer and water connection fees, and it is of the opinion that the proposed revision of the fees set forth in Schedule A should be adopted.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority, in the County of Mercer, State of New Jersey, as follows:

1. Schedule III of the Authority's Rules and Regulations establishing said sewer and water connection fees is hereby amended as set forth on Exhibit A attached hereto and made a part hereof.
2. The sewer and water connection fees hereby adopted and set forth on Schedule A attached hereto and made a part hereof shall take effect on August 1, 2016. Said fees have been approved by the adoption of this Resolution by a majority of the members of the Authority and the signatures of the Chairperson and Secretary of the Authority hereon, which shall serve as conclusive evidence of the fact that this Resolution was reviewed and approved by a majority of the members of said Authority.
3. Except as otherwise provided herein, the Rules and Regulations of the Authority as from time to time amended shall remain unchanged and in full force and effect.
4. This Resolution shall take effect immediately upon its adoption.

Chairperson Moore asked Mr. Brand to speak about the Twin Rivers Drive and Nettleton Drive water main project. Mr. Brand explained that the contractor, Reivax construction had requested a pre - construction meeting for last week and discussed about starting the project on August 8, 2016 with the first street being Twin Rivers Drive North. Reivax Construction expected 4 to 5 weeks of work to complete then they would start Nettleton Drive. Mr. Brand explained that they would have to start no later than August 8 as School opens in September and school children and buses utilize that area.

Chairperson Moore asked Mr. Brand to speak about the repairs to Well #8. Mr. Brand explained that approximately two weeks ago a bad storm had come through the area with severe lightning. Lightning had struck the tank (water Tower) and destroyed a lot of instrumentation, electronic valves and communication equipment for our SCADA system. Mr. Brand informed the board that Well #8 had to be taken off line and well #7 was put on. Mr. Brand had informed the insurance carrier and estimated the cost to be approximately \$70,000.00. Mr. Brand explained that well #8 was off line for two days as emergency repairs were done by MUA personnel and contractors.

Chairperson Moore asked for a motion on the Operating Bill list. Mr. Millner made a motion to accept/approve the Operating Bill List with Operating Bills of \$338,193.24; Payroll

6/22/16 of \$75,609.08 and payroll 7/06/16 of \$68,475.75. The motion was seconded by Mr. Kurs and unanimously carried.

Chairperson Moore requested a motion to accept the Operating Report for June and Mr. Platizky made the motion, seconded by Mr. Millner and unanimously carried.

Ms. Moore asked for a motion to approve the Development Report and Mr Lippman made the motion seconded by Mr. Shiftman and unanimously carried.

Mr. Lippman made the motion to approve the Finance Officer's Report for June, seconded by Mr. Lawler and unanimously carried.

The Engineer's Report for June was approved on a motion made by Mr. Millner, seconded by Mr. Kurs and unanimously carried.

Ms. Moore asked for a motion to approve the minutes for February 18, 2016 executive meeting and Mr. Millner made that motion, seconded by Mr. Lippman and unanimously carried.

Ms. Moore asked for a motion to approve the minutes for March 17, 2016 regular meeting and Mr. Millner made that motion, seconded by Mr. Lippman and unanimously carried.

Ms. Moore asked for a motion to approve the minutes for March 17, 2016 executive meeting and Mr. Platizky made that motion, seconded by Mr. Lippman and unanimously carried.

Ms. Moore asked for a motion to approve the minutes for April 21, 2016 regular meeting and Mr. Shiftman made that motion, seconded by Mr. Lippman and unanimously carried.

Having nothing further to discuss Chairperson Moore adjourned the meeting.

Respectfully submitted,


Marc Platizky, Secretary