

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, May 21, 2015

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, May 21, 2015 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 7:30 p.m.

The following Members were present:

Linda L. Moore
Marc Lippman
Marc Platizky
Leonard Millner
Steven Kurs
Michael Shifman

Absent: William Lawler

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson
James Farry, of Hatch Mott MacDonald
Ronald Ghrist, Finance Officer
Richard Brand, Executive Director
Skip Lovejoy, Water Superintendent
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Board Secretary read the Public Notice statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on May 15, 2015. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on May 15, 2015. The roll was called and the Chairperson asked if any Member had an objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was any one present in the audience that would like to discuss an item not on tonight's agenda and hearing no one moved to the first item on the agenda the rate hearing to increase water and sewer connection fees. Chairperson Moore turned the meeting over to our attorney, Mr. Schmierer who briefly outlined the notification process for the Public Rate Hearing. Then Mr. Schmierer introduced Mr. Ghrist the Finance Officer for the Authority and asked if he was prepared to give his testimony. Mr. Ghrist stated that he was and began to answer Mr. Schmierer's questions regarding his experience, his worksheets and the method used to calculate the water and sewer connection fees. After the testimony was completed Mr. Schmierer informed the Chairperson that she should open the meeting for discussion from the audience. There being no comments the Chairperson requested a motion to approve the

resolution adopting the new water and sewer connection fees. A motion to adopt the resolution increasing the connection fee rates was made by Mr. Kurs, seconded by Mr. Lippman and carried with the following vote: AYES: Mr. Kurs, Mr. Platizky, Mr. Millner, Mr. Shifman, Mr. Lippman and Chairperson Moore. NOES: None. ABSTAIN: None.

Chairperson Moore asked the percentage of the increase and Mr. Ghrist answered 3.6%.

Resolution # 2015-15

WHEREAS, the East Windsor Municipal Utilities Authority ("Authority") has adopted Rules and Regulations to provide for water and sewer service and establish rate and fee schedules ("Rules and Regulations") pursuant to *N.J.S.A. 40:14B-1 et seq.*; and

WHEREAS, Section I, Chapter 3, Subchapter 3-7.0100 of said Rules and Regulations provides that the Authority reserves the right to change or amend, from time to time, these Rules and Regulations with the approval of a majority of all members of said Authority; and

WHEREAS, the Authority desires to review said Rules and Regulations by amending the schedule for water fees; and

WHEREAS, public notice as required by *N.J.S.A. 40:14B-23* has been provided; and

WHEREAS, on May 21, 2015, the Authority conducted a public hearing on the foregoing sewer and water connection fees, and it is of the opinion that the proposed revision of the fees set forth in Schedule A should be adopted.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority, in the County of Mercer, State of New Jersey, as follows:

1. Schedule III of the Authority's Rules and Regulations establishing said sewer and water connection fees is hereby amended as set forth on Exhibit A attached hereto and made a part hereof.
2. The sewer and water connection fees hereby adopted and set forth on Schedule A attached hereto and made a part hereof shall take effect on June 1, 2015. Said fees have been approved by the adoption of this Resolution by a majority of the members of the Authority and the signatures of the Chairperson and Secretary of the Authority hereon, which shall serve as

conclusive evidence of the fact that this Resolution was reviewed and approved by a majority of the members of said Authority.

3. Except as otherwise provided herein, the Rules and Regulations of the Authority as from time to time amended shall remain unchanged and in full force and effect.

4. This Resolution shall take effect immediately upon its adoption.

There were no applications for service so Chairperson Moore moved to a discussion of new business and Mr. Brand spoke regarding the resolution for green grounds. Mr. Brand stated that the resolution was simply outlining the general maintenance procedures already in place. Board approval and adoption of the guidelines will allow the resolution to be submitted to the State. Marc Lippman made a motion to approve and adopt the resolution for green grounds, seconded by Mr. Platizky and unanimously carried.

RESOLUTION NO. 2015- 16

GREEN GROUNDS AND OUTSIDE FACILITY MAINTENANCE PROGRAM

WHEREAS, the East Windsor Municipal Utilities Authority owns and operates substantial grounds that are designated for our Water and Wastewater facilities; and

WHEREAS, it is the desire of the East Windsor Municipal Utilities Authority to upkeep its facilities; and

WHEREAS, the East Windsor Municipal Utilities Authority desires that such upkeep and maintenance be conducted in an environmentally sensitive manner, to promote the health and safety of the town's residents and environment; and

WHEREAS, the East Windsor Municipal Utilities Authority is committed to protecting the environment, and to finding ways to use our most precious resource wisely; and

WHEREAS, the East Windsor Municipal Utilities Authority is committed to conserving its water in the most sustainable way and leading by example so that others may follow; and

WHEREAS, The East Windsor Municipal Utilities Authority provides water and wastewater services to our customers, we also work to prevent pollution, promote sustainability, and enhance the natural environment; and

WHEREAS East Windsor Municipal Utilities Authority has a consistent history of complying with, and in many cases surpassing, the standards set by environmental laws and regulations; and

WHEREAS, this is the foundation on which East Windsor Municipal Utilities Authority builds its environmental performance, and strives to not just to meet, but exceed the environmental expectations of our ratepayers and establish new benchmarks by which others in our industry may be measured; and

Whereas, East Windsor Municipal Utilities Authority's commitment to the environment extends beyond the quality of our water but into the heart of who we are. We are stewards of the community in which we serve, and we are proud of the role we play in protecting their surroundings; and

NOW THEREFORE, BE IT RESOLVED BY THE EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY BOARD, COUNTY OF MERCER, STATE OF NEW JERSEY that the attached Green Grounds and Outside Maintenance Facility Maintenance Program is officially adopted.

Under the topic of old business Mr. Brand informed the Board that Pro Spec requested that the Authority allow them to paint the top and the pilasters. Mr. Brand spoke to our inspector, Mr. Mumford and he stated that there was no reason not to allow Pro Spec to paint this part of the tank. Mr. Brand gave Pro Spec the ok to proceed with painting only the top and pilasters at this time.

Mr. Brand stated that he is waiting for one more quote on the notification system and that it would be ordered and scheduled for implementation by the next meeting. The most likely system at this point would give notification by text and email, no voice. This does satisfy the DEP requirements for notification.

Under discussion and topics from the Board Mr. Kurs requested an update on solar. Mr. Brand stated that he was working toward it and the application for the energy audit was complete. After the audit has been done we will recommendations for savings and will prepare the request for PPA.

Mr. Kurs asked about changes in fluoridation requirements and Mr. Brand responded that the new standards have reduced the amount required from 1 to .7. The MUA has lowered the dosage which will save the Authority some money.

Mr. Brand informed the Board that the new MUA sign should be in place by the next meeting.

Mr. Kurs made a motion to approve operating bills in the amount of \$288,918.50; Payroll for 4/15/15 in the amount of \$65,549.54; Payroll for 4/29/15 in the amount of \$71,131.19; Payroll in the amount of \$68,167.27 and a Prepaid check to the Treasurer State of New Jersey for Lab Certification Renewal Fee in the amount of \$3,622.00. The motion was seconded by Mr. Platizky and unanimously carried.

The Operating Report for April was approved with a motion made by Mr. Kurs, seconded by Mr. Platizky and unanimously carried.

The Development Report for May was approved with a motion made by Mr. Platizky, seconded by M. Millner and unanimously carried.

The Finance Officer's Report for April was approved with a motion made by Mr. Kurs, seconded by Mr. Lippman and unanimously carried.

The Attorney's Report for April was approved with a motion made by Mr. Lippman, seconded by Mr. Platizky and unanimously carried.

The Engineer's Report for May was approved with a motion made by Mr. Lippman, seconded by Mr. Platizky and unanimously carried.

The Minutes of the Regular Meeting for April 16, 2015 were approved with a motion made by Mr. Millner, seconded by Mr. Shifman and unanimously carried.

There being no other business for discussion Chairperson Moore adjourned the meeting.

Respectfully submitted,



Marc Platizky, Secretary