

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, November 17, 2011

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, November 17, 2011 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 8:00 p.m..

The following Members were present:

Linda L. Moore
Leonard Millner
Marc Platitzky
Marc Lippman
William Lawler
Michael Shifman

Absent: Steven Kurs

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson
James Farry, of Hatch Mott MacDonald
Ronald Christ, Finance Officer
Richard Brand, Executive Director
Clark Wolverton, Wastewater Superintendent
Skip Lovejoy, Water Superintendent
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Public Notice be read. The Board Secretary read the statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on November 10, 2011, posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal complex on November 10, 2011. Chairperson Moore then asked for a roll call after which she asked if any Member had an objection to holding this meeting as advertised. No one objected.

There being no discussion from members of the audience Chairperson Moore moved to first item on agenda the 2011/2012 Budget Amendment. Mr. Christ explained that he had included OTIF revenue in the budget but the Division does not want it included so Mr. Christ had to remove the item. It was a dedicated revenue for construction and therefore had no effect on the budget. A motion to approve the Water Budget Amendment was made by Mr. Millner, seconded by Mr. Lippman and unanimously carried. A motion to approve the Wastewater Budget Amendment was made by Mr. Millner, seconded by Mr. Lippman and unanimously carried.

The next item on the agenda was for the Adoption of the 2011/2012 Budget. A motion to adopt the Water Budget was made by Mr. Lippman, seconded by Mr. Lawler and unanimously carried. A motion to adopt the Wastewater Budget was made by Mr. Platitzky, seconded by Mr. Millner and unanimously carried.

Mr. Brand updated the Board on the meeting held with McGraw Hill and Van Note Harvey. Mr. Brand stated that the meeting went very well and that the representatives from McGraw Hill and Van Note Harvey explained the essentialness of the information they requested for proper and adequately determining the appropriate capital improvements needed to provide the desired levels of reliability and redundancy for water and sewer service to the campus. Mr. Brand stated that we agreed to supply some information and to schedule a flow test in the McGraw campus distribution system. Since Van Note Harvey will be working with Hatch Mott MacDonald they will have to pay additional escrow to cover any cost related to this project. Mr. Brand informed the Members that everything now is just preliminary and McGraw Hill will have to apply for permits and Township approval to proceed.

Chairperson Moore requested Board approval/authorization of \$500.00 for an Employee Appreciation Holiday Party. A motion to approve was made by Mr. Platizky and seconded by Mr. Lippman and unanimously carried.

Mr. Lippman requested an update on an employee issue raised in Closed Session in October to which Mr. Brand stated the employee had been talked to but there was no other update at this time and Chairperson Moore suggested a Closed Session be added to the December meeting for further discussion.

Chairperson Moore moved to a discussion of the operating bills. Mr. Platizky made a motion to approve Operating bills in the amount of \$159,191.49 and payroll in the amount \$57,800.81; NJEIT Clean Water Loan Construction Fund Requisition #32 - \$98,085.36 and the ARRA Millstone Road Water Pollution Control Misc. Improvement Requisition #21 - \$515.22, seconded by Mr. Millner and unanimously approved.

Chairperson Moore moved to a discussion of the Operating Report. Mr. Platizky made a motion to accept and it was seconded by Mr. Lippman and unanimously carried.

The Development Report was accepted on a motion made by Mr. Lawler, seconded by Mr. Platizky and unanimously carried.

The Finance Officer's report was accepted with a motion by Mr. Millner, second by Mr. Platizky and unanimously carried.

A motion to accept the Attorney's Report was made by Mr. Millner, seconded by Mr. Lawler and unanimously carried.

A motion to accept the Engineer's Report was made by Mr. Lippman and seconded by Mr. Platizky and unanimously carried.

The minutes of the September 15, 2011 Regular Meeting were approved on a motion made by Mr. Platizky, seconded by Mr. Millner and unanimously carried.

There being no further items for discussion the meeting was adjourned.

Respectfully,



Marc Platizky, Secretary