

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY  
Minutes of Regular Meeting  
Thursday, March 17, 2011

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, March 17, 2011 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 8:00 p.m..

The following Members were present:

Linda L. Moore  
Leonard J. Millner  
Steven Kurs  
Marc Platizky  
Michael Shifman

Absent: Marc Lippman  
William Lawler

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson  
James Farry, of Hatch Mott MacDonald  
Ronald Ghrist, Finance Officer  
Richard Brand, Executive Director  
Clark Wolverton, Wastewater Superintendent  
Skip Lovejoy, Water Superintendent  
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Public Notice be read. The Board Secretary read the statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on March 11, 2011. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal complex on March 11, 2011. Chairperson Moore then asked for a roll call after which she asked if any Member had an objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if any member of the audience wanted to speak on a topic not on tonight's agenda. Hearing no one Chairperson Moore moved to the first item on the agenda the rate hearing and turned the meeting over to Mr. Schmierer. Mr. Schmierer introduced himself of the law firm of Mason, Griffin and Pierson and stated that he represented the Authority. Mr. Schmierer informed the Board that prior to tonight's meeting and pursuant to Title 40 notice for this rate hearing had been published in the newspaper, notice was also served to the East Windsor Township Clerk and the Hightstown Clerk. Mr. Schmierer than had Mr. Ronald Christ sworn in for the testimony he was about to give. At the conclusion of the testimony Chairperson Moore opened the discussion up to members of the public. Hearing no one Chairperson Moore requested a motion approving the change in the rates for 2011 and adopting of the resolution. A motion was made by Mr. Kurs to adopt the connection fee changes, seconded by Mr. Millner. Chairperson Moore requested that in the future the Board be given a memo giving them the current rate, the proposed rate and the percent increase. The change to the connection fee was a new sewer charge of \$5,475.00 and a new water charge of \$1,910.00 which was approved by the following vote: AYES: Mr. Platizky, Mr. Kurs, Mr. Millner, Mr. Shifman and Chairperson Moore. NOES: None. ABSTAIN: None. There will be a full transcript of the hearing on file.

Resolution attached.

Mr. Brand asked for Board approval to advertise and accept bids for a new tractor for the Wastewater Treatment Plant. When asked Mr. Brand responded that the spec would be broadly written so that anyone could bid. Chairperson Moore asked if any of the Members had an objection to going out to bid for the tractor, no one objected and staff was authorized to proceed

with bidding.

Mr. Brand report that Mr. Farry had drawings of the water and sewer lines crossing the turnpike for Board review and Mr. Farry added that the drawings were from the engineer doing the survey for the turnpike expansion project. Mr. Farry stated that they were going to have a meeting with Mr. Wolverton and Mr. Lovejoy tomorrow afternoon to review the locations of the water and sewer lines. Mr. Farry added that the turnpike wants the drawings 85% complete by the end of March. Mr. Farry continued by stating the design for turnpike crossing pieces of the project will be complete in the next couple of weeks. The Wycokoff Mills Road portion will take longer and wills need to be surveyed. Mr. Farry stated that the project was progressing and by the April meeting the Board should have some cost for the turnpike crossing portion of the project.

Mr. Brand explained that he was having companies in to demo a replacement vehicle for the water department and that there is money in the budget for the replacement of utility truck #9. Mr. Brand will get more information to the Board at the April Broad meeting.

Mr. Brand explained to the Members that the Authority is currently having a problem with the T1 line which connects the admin building to the wastewater treatment plant and Verizon does not have a solution for the problem. Also the costs for current communications are expensive and a couple of companies have come in with presentations for available options. Mr. Brand added that we will be getting quotes on changing services and will prepare presentation of options and expected savings from the change.

Mr. Farry explained to the Board that the two existing sand filters, gravity filters 1 and 2, were in need of replacement and have not been functioning effectively. Now that the new third sand filter is online the 2 existing filters can be removed and replaced. Mr. Farry informed the Board that the work can only be completed in the summer because they need adequate temperature for chalking. Mr. Farry informed the Members that he had approached the contractor on the site for a price to do the work as a change order to the contract. Mr. Farry stated two benefits to performing the work as a change order were the contractor is onsite and proficient in doing the work and that funds are available from the 2008-1 NJEET loan program. Mr. Farry continued informing the Board that after some negotiation with the contractor they are comfortable with the price of \$243,330.00 and suggested that they prepare the documents and submit them to DEP for approval. After a brief discussion about why the Members were not made aware of this problem in the annual engineering inspection reports, Mr. Farry asked if the Members would like him to proceed with the submittal to DEP and the Board responded that Mr. Farry should move forward.

During discussion topics from the Board, Chairperson Moore informed the other Board Members that she and Mr. Millner had seen demonstrations from three companies for financial software which would be an update to the program currently being used and include online bill payments and possibly work orders. Mr. Brand commented that the new software would streamline some of the processes and take us into the future with technology. Chairperson Moore added that we are waiting for quotes, checking of references and the answers to some questions and then a presentation would be given to the entire Board.

Mr. Kurs made a motion to approve Operating bills in the amount of \$386,786.28 and payrolls in the amount \$56,272.44 and \$62,767.89; Prepaid to State of New Jersey Permit in the amount of \$15,381.04; NJEET Clean Water Loan Construction Fund Requisition #24 - \$125,146.80; NJEET Drinking Water Loan Construction Fund Requisition #23 - \$1,740.19 and the ARRA Millstone Road Water Pollution Control Misc. Improvement Requisition #13 - \$11,060.18; seconded by Mr. Platitzky and unanimously carried.

The Operating Report was approved on a motion made by Mr. Platitzky, seconded by Mr. Shifman and unanimously carried.

Chairperson Moore requested a motion on the Development Report and Mr. Shifman made a motion to accept, seconded by Mr. Platitzky and unanimously approved. After a discussion of the Seasons Assisted Living Facility during which Mr. Farry informed the Members that Mr. Fryer and he had a meeting with the developer and within the next two weeks

the developer will get back to them with a report showing other areas of possible development and with that information a plan will be designed for how to serve both the Seasons Assisted Living Facility and others. The developer does plan on servicing some of the houses already on Route 571.

A motion was made by Mr. Platizky, seconded by Mr. Shifman and unanimously carried to approve the February Finance Officer's Reports.

The Engineer's Report was approved on a motion made by Mr. Shifman, seconded by Mr. Kurs and unanimously carried.

There being no further items for discussion the meeting was adjourned.

Respectfully,



Marc Platizky, Secretary