

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, April 21, 2011

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, April 21, 2011 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 8:00 p.m..

The following Members were present:

Linda L. Moore
Leonard J. Millner
Marc Platizky
Marc Lippman
William Lawler

Absent: Steven Kurs
Michael Shifman

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson
James Farry, of Hatch Mott MacDonald
Ronald Christ, Finance Officer
Richard Brand, Executive Director
Clark Wolventon, Wastewater Superintendent
Skip Lovejoy, Water Superintendent
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Public Notice be read. The Board Secretary read the statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on April 15, 2011. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal complex on April 15, 2011. Chairperson Moore then asked for a roll call after which she asked if any Member had an objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if any member of the audience wanted to speak on a topic not on tonight's agenda. Hearing no one Chairperson Moore moved to the first item on the agenda the update on the Wyckoff Mills Road water main project. Mr. Brand stated that he had been working with Mr. Farry on plans for the project and possible funding from NJERT loan monies to run water line under the turnpike. Mr. Farry informed the Members that plans had been submitted to the Turnpike Authority for both the sewage force main replacement which is part of turnpike expansion project and the water main crossing which is an MUA project. Mr. Brand stated that this would be the best time for the MUA to move on this project since some of the permits and the surveying will be paid by the Turnpike Authority and since the contractor is already in place to do the sewage force main replacement this should also save the Authority money. It will provide a second source of water for the Twin Rivers area and make available open land more attractive to developers. After a brief question and answer period the Board moved to a discussion of the next item on the agenda the replacement of Utility Truck #9 for the water department.

Mr. Brand presented pictures and statistics on the current unit #9 and details on the replacement vehicle which would be purchased off of State Contract. A motion was made by Mr. Platizky to purchase the vehicle as described, seconded by Mr. Millner and unanimously carried.

Mr. Brand informed the Members that we had been speaking with several telecommunications companies. The problem we are currently having is with the T1 line which runs between the administration building and the wastewater treatment plant. When the T1 line goes down it leaves the administration building and the wastewater treatment plant without

phone or internet service, the new systems will offer a back up service which would mean the administration building and wastewater plant would have reliable redundant service.

The other issue is with the phones themselves which are antiquated and are no longer supported. By replacing them with the new VOIP system the Authority should realize a savings by no longer paying long distance charges. The Chairperson asked if this was a continuing project and Mr. Brand stated that it was and that there was nothing further to discuss this evening.

Chairperson Moore moved to a discussion on sand filters the next item on the agenda and Mr. Farry spoke briefly stating that we were waiting for approval from the NJEIT for the funding of the project which is for rehabilitation of the two existing sand filters at the wastewater treatment plant. Once DEP funding is approved, the contractor can place the order for the material. Mr. Farry added that work at the wastewater treatment plant was moving along and almost completed. The last major piece of equipment the final clarifier should be operating next week.

Mr. Brand updated the Members on the bid for the tractor for use at the wastewater treatment plant. The notice to bidders has been published and to date three companies have picked up the bid package. Bids will be received on May 10th. and results available at the next Board meeting.

Mr. Brand informed the Members that quotes had been received for new financial software. Mr. Brand will set up a meeting with the committee to review bids and make recommendation.

Mr. Brand stated that Mr. Fryer has been researching rates from different energy suppliers. Three quotes have been received and it appears the Authority will be able to save between 12 and 15% on current electrical cost by changing suppliers.

Mr. Brand demonstrated the new water meters which are made of plastic and have no moving parts in the chamber. The new style meters are very accurate and the accuracy is guaranteed for 20 years. The meters are easy to install and cost the same as the old style meters currently being used. Another reason for a change in meter style is that the EPA will be coming out with a recommendation to stop using lead in water meters. Mr. Brand added that he has been looking into the automatic meter reading system which would mean we wouldn't require meter readers and the staff could be utilized for other task. Mr. Brand also demonstrated a larger style meter which he would like to start shortly. Mr. Brand explained that the older large meters do not record low flows and therefore the Authority could be losing revenue.

Mr. Lippman made a motion to approve Operating bills in the amount of \$315,368.66 and payrolls in the amount \$55,084.28 and \$57,313.72; NJEIT Clean Water Loan Construction Fund Requisition #25 - \$174,699.51; NJEIT Drinking Water Loan Construction Fund Requisition #24 - \$38,358.65 and the ARRA Millstone Road Water Pollution Control Misc. Improvement Requisition #14 - \$892.34, seconded by Mr. Millner and approved with the following vote:
AYES: Mr. Platitzky, Mr. Millner, Mr. Lippman, Chairperson Moore: NOES: None. ABSTAIN: Mr. Lawler.

The Operating Report was approved on a motion made by Mr. Platitzky, seconded by Mr. Lawler and unanimously carried. There was a brief discussion regarding status of Well #7 and the meeting with Monroe Township water/sewer and Renaissance at Monroe.

Chairperson Moore requested a motion on the Development Report and Mr. Platitzky made a motion to accept, seconded by Mr. Lippman and unanimously approved.

A motion was made by Mr. Lawler, seconded by Mr. Lippman. After a discussion of the over 90 days receivables, Cycle B billings and the receipting process Chairperson Moore asked for a vote to accept the Finance Officer's Report which was unanimously carried.

The Attorney's Report for March was approved on a motion made by Mr. Lippman, seconded by Mr. Platitzky and unanimously carried.

The Engineer's Report was approved on a motion made by Mr. Platizky, seconded by Mr. Lawler and unanimously carried.

A motion to approve the minutes of the January 20, 2011 Regular Board Meeting was made by Mr. Millner, seconded by Mr. Platizky and unanimously carried.

There being no further items for discussion the meeting was adjourned.

Respectfully,


Marc Platizky, Secretary