

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY
Minutes of Regular Meeting
Thursday, April 19, 2012

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, April 19, 2012 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 8:00 p.m..

The following Members were present:

Linda L. Moore
Leonard J. Millner
Steven Kurs
Marc Platizky
William Lawler
Michael Shifman

Absent: Marc Lippman

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson
James Farry, of Hatch Mott MacDonald
Ronald Ghrist, Finance Officer
Richard Brand, Executive Director
Clark Wolverton, Wastewater Superintendent
Skip Lovejoy, Water Superintendent
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Public Notice be read. The Board Secretary read the statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on April 13, 2012. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on April 13, 2012.

Chairperson Moore then asked for a roll call after which she asked if any Member had an objection to holding this meeting as advertised. No one objected.

Chairperson Moore moved to a discussion of the first item on the agenda adoption of a Resolution for the Leasing of Land at the Wastewater Treatment Plant to the highest responsible bidder. Mr. Brand stated that the bids were open on Tuesday at 2:00 P.M. Only one bid was received for \$6,000.00. Mr. Millner moved to accept the Resolution for the Lease of Land at the Wastewater Treatment Plant for farming, seconded by Mr. Kurs and unanimously approved.

Resolution 2012-22 (see attached)

As discussed at length during the March 15, 2012 Regular Board Meeting Mr. Brand informed the Members that he had held a meeting with McGraw Hill to further discuss the work being proposed along the McGraw Hill property on Route 571. Mr. Brand stated that McGraw Hill agreed to the requested grant of easement and meter replacements and Mr. Schmierer prepared and sent a lease agreement to McGraw Hill. This is not an item that requires Board action this evening, and it was presented as an update to information presented at previous meeting.

Mr. Brand stated that he had spoken with Malcolm Pirnie regarding the elevated tank vault problem and Malcolm Pirnie is not willing to absorb the cost to make the changes required to enlarge the vault hatch for ease of access to both the values located within the vault. Malcolm Pirnie feels that they had gone over and above making extra improvements at no additional cost to the MUA. The lowest estimate to make the change was \$6,400.00 to correct the design flaw which was an over site in the original design. Mr. Schmierer suggested that he write a letter to attempt to collect these monies from Malcolm Pirnie based on the premiss that it was a design

flaw. The Board Members agreed that Mr. Schmierer should write to Malcolm Pirnie regarding this issue. This item will be placed on a future agenda after the response has been received from Malcolm Pirnie.

Mr. Brand presented a spread sheet to the Board which basically showed the expenses for the repairs required from Hurricane Irene and the payments received from the insurance company and FEMA. All monies spent on the restoration have been paid. There were no out of pocket expenses to the MUA. Chairperson Moore requested that Mr. Brand express the Board's appreciation to the staff for all the work performed on the restoration and the inconvenience during the work.

The item dealing with the releasing of the Performance Bonds for C & T Construction for the Millstone Road Wastewater Treatment Plant Modifications Project Contract 2008-1 was tabled so that the appropriate changes could be made to the resolution.

Mr. Brand informed the Board that a request for bid went out for maintenance on Well #8 pumps. The spec states that the work must be complete and the well must be running by Memorial Day. Mr. Brand stated that in order for the project to be completed on time the Board would need to schedule a meeting conference for award of bid. The Board agreed to a phone conference to award the bid for maintenance on Well #8 pumps for Wednesday, May 2, 2012.

Mr. Brand informed the Members that during a meeting with Township officials he was made aware that the Township was in the final design stage with Massar Consulting to reconfigure the intersection at Hankins Road and Route 130. Mr. Brand stated that there are utilities in that area and during this reconstruction period would be the ideal time for the MUA to cross and connect the utilities to the other side of Route 130 at Conover Road. Mr. Brand added that it would be expensive to the MUA and the Board directed Mr. Brand to get an estimate of the cost and bring it to the Board for consideration.

Mr. Platitzky requested a contact list with all contact information for Board Members. Mr. Platitzky also discussed the correction in the Trenton Times newspaper regarding an article published regarding rate hike increases for Aqua New Jersey. Originally the article stated that Aqua New Jersey had customers in East Windsor the correction properly states that East Windsor is served by the EWMUA.

Mr. Milner thanked the staff for the tours of Well #8 and the wastewater treatment plant modifications. Mr. Milner added that a lot of information was provided and the Board appreciated staff taking their time on a Saturday to accommodate the Board Members schedule.

Mr. Kurs expressed some concern over the drought conditions and Mr. Brand stated that there has been an increase in water use and that they were keeping an eye on the situation.

Mr. Lawler requested an update on the status to work being performed by the turnpike as it relates to the water line extension and he requested that the Board Members be kept informed and included when the line would be installed.

Chairperson Moore stated that the Board should evaluate the Executive Director and requested that Mr. Brand provide the members with written information on his accomplishments and goals for a Closed Session evaluation in May.

Mr. Millner made a motion to approve Operating bills in the amount of \$499,073.96 and payrolls in the amount \$60,591.42 and \$61,712.64; a hand check to Treasure State of NJ - Lab for \$1,327.00; NJET Clean Water Loan Construction Fund Requisition #37 - \$ 869.73 and NJET Drinking Water Loan Construction Fund, Requisition # 32 - \$54,901.50, seconded by Mr. Platitzky and unanimously carried.

The Operating Report was approved on a motion made by Mr. Lawler and after a brief discussion of various issues in the report, Mr. Platitzky seconded the motion which was unanimously approved.

Chairperson Moore requested a motion on the Development Report and Mr. Kurs made a motion to accept, seconded by Mr. Millner and unanimously approved.

A motion was made by Mr. Millner, seconded by Mr. Kurs to approve the March Finance Officer's Reports which was unanimously approved.

On a motion made by Mr. Kurs, seconded by Mr. Millner and a brief discussion regarding bankruptcies the Attorney's Report of March was unanimously approved.

The Engineer's Report was approved on a motion made by Mr. Lawler, seconded by Mr. Platizky and unanimously approved.

The December 15, 2011 Regular Minutes and the Minutes from the Executive Session were approved on a motion by Mr. Lawler, seconded by Mr. Platizky and unanimously carried with a correction to the RFQ (Request for Qualifications) abbreviation.

The January 19, 2012 Regular Minutes were moved by Mr. Platizky, seconded by Mr. Miller and unanimously carried.

Mr. Ghrist informed the Board Members that they would start to prepare information on the rates to be presented to the Board at a future meeting.

There being no further items for discussion the meeting was adjourned.

Respectfully,



Steven Kurs, Secretary