

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

Minutes of Regular Meeting

Thursday, May 15, 2014

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, May 15, 2014 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 7:30 p.m.

The following Members were present:

Linda L. Moore  
Marc Lippman  
Steven A. Kurs  
Marc Platizky  
William Lawler

Absent: Leonard Millner  
Michael Shifman

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson  
James Farry, of Hatch Mott MacDonald  
Ronald Ghrist, Finance Officer  
Richard Brand, Executive Director  
Clark Wolverton, Wastewater Superintendent  
Skip Lovejoy, Water Superintendent  
Dolores Borosko, Board Secretary

Chairperson Moore requested that the Public Notice be read. The Board Secretary read the statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on May 9, 2014. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal complex on May 9, 2014. Chairperson Moore then asked for a roll call after which she asked if any Member had an objection to holding this meeting as advertised. No one objected.

Chairperson Moore asked if there was anyone present that would like to discuss a matter which was not on tonight's agenda and hearing no one, Chairperson Moore recognized Mr. Smith in the audience and moved to a discussion of the Hankins Road project to the beginning of the meeting for discussion. Mr. Brand stated that there was a tentative agreement in which the developer will extend the water and sewer line approximately 400' to US Route 130. Mr.

Brand explained to the Members the importance of the MUA extending the water and sewer line under US Route 130 during the realignment process of Hankins Road. After some discussion of the project and the line extensions the members questioned Mr. Smith about possible tenants to which he responded the Kidde Academy, Community Bank and Dunkin Donuts in the first phase. Mr. Smith expressed his clients desire to move forward with obtaining all necessary approvals as soon as possible. Chairperson Moore stated that no formal action in the form of resolutions from the MUA would be given until after East Windsor Township and Robbinsville resolutions were approved for the sewer service map revision but she did request a motion from the Board to allow Mr. Smith to move forward with the Treatment Works Application and authorizing the sewer service map revision pending approvals and resolutions from East Windsor Township, Robbinsville and Aqua American. Mr. Platizky made the motion for the developer to move forward with obtaining necessary approvals from both townships and Aqua American, seconded by Mr. Lippman and unanimously carried.

Chairperson Moore then moved to a discussion of the Consumer Confidence Report during which Mr. Brand spoke briefly telling the Board that the Consumer Confidence Report (CCR) would be available for their review and reminded them that 90% of the verbiage for the CCR is required language from the DEP and cannot be altered. The Board was informed that last year the NJDEP allowed water purveyors to notify the public through billings or notices that the CCR would be available on the Web site with the link attached. Mr. Brand stated that the MUA had added messages about the CCR on both the Cycle A and Cycle B billings and we would be posting the CCR on our website and offering mailing when requested. Mr. Brand added that by not mailing one to each customer the Authority would save approximately \$6,739.01 each year. These savings will be realized in both the cost for printing and postage.

Mr. Brand informed the Board that we were currently having Princeton Computer our IT contractors do an assessment of our computers and operating systems for necessary upgrades. Mr. Brand explained that most of our computers operate on Windows XP which is no longer supported by Microsoft. Mr. Brand also added that we have had some issues as far as viruses which may be attributed to XP. Mr. Brand stated that currently Internet Explorer has been enabled and we are using Google Chrome.

Mr. Brand told the Board that GPS's were installed in all the water vehicles this month. This has allowed us to monitor and dispatch our crews to emergencies based on their location with a quicker response time.

McGraw Hill Financials is working on the meets and bounds for the easements and have started work on the replacement of the meter pit for the South campus along with the associated underground infrastructure replacement. Mr. Brand added that the MUA had received all connection fees and OTIF monies that were due.

Mr. Brand began by saying that Mr. Fryer and he had a meeting with Constantine on the development of the Americana Center. Mr. Brand informed the Board that they had reached a tentative agreement, were the MUA will apply a credit based on the water system improvements

that Constantine plans to construct under US Route 130. These improvements will allow better flow and water quality to that area (looping the system) which will benefit those rate payers. This area has been problematic and we have routinely received discolored water calls and this connection will end that problem.

Chairperson Moore asked if any of the Board Members had a topic for discussion not on the agenda and hearing none moved to the payment of Bills. Mr. Kurs made a motion to pay Operating bills in the amount of \$271,342.24; Payroll 4/16/14 in the amount of \$64,121.29 and Payroll 4/30/14 in the amount of \$70,436.19, a second was made by Mr. Platizky and unanimously approved.

Chairperson Moore requested a motion to approve the April Operating Report and Mr. Platizky made the motion to approve the Operating Report. After a brief discussion of the painting at the Twin Rivers standpipe a second was made by Mr. Lippman and the April Operating Report was unanimously approved.

There was a motion made by Mr. Lippman to approve the Development Report. There being no discussion on the development report Chairperson Moore requested a second for Mr. Lippman's motion and a vote for approval of the Development Report. Mr. Lawler seconded the motion and the report was unanimously approved.

A motion to approve the Finance Officer's Report for April was made by Mr. Platizky, seconded by Mr. Lawler and unanimously approved by a vote of the Members.

A motion to approve the Attorney's Report was made by Mr. Lippman, seconded by Mr. Lawler and unanimously approved with a vote of the Members.

A motion to approve the Engineer's Report for May was made by Mr. Kurs, seconded by Mr. Lippman and unanimously approved by a vote of the Members.

Chairperson Moore asked for a motion to approve both the Regular Board Meeting and Executive Session for March 5, 2014. Mr. Kurs made the motion to approve both meeting minutes; a second was made by Mr. Lippman and unanimously carried.

Chairperson Moore asked for a motion to approve the Regular Board Meeting of March 20, 2014. Mr. Kurs made the motion to approve, seconded by Mr. Lippman and unanimously carried.

Respectfully submitted,

  
Marc Platizky, Secretary