

EAST WINDSOR MUNICIPAL UTILITIES AUTHORITY

Minutes of Regular Meeting

Thursday, August 21, 2014

The regular monthly meeting of the East Windsor Municipal Utilities Authority was held on Thursday, August 21, 2014 at the Administration Building on Wiltshire Drive and called to order by Chairperson Moore at 7:30 p.m.

The following Members were present:

Linda L. Moore
Marc Platizky
Marc Lippman
Steven Kurs
Leonard Millner
William Lawler
Michael Shifman (arrived 7:38)

Absent: None

Also present:

Edwin Schmierer, Esq., of Mason Griffin & Pierson
James Farry, of Hatch Mott MacDonald
Ronald Ghrist, Finance Officer
Richard Brand, Executive Director
Skip Lovejoy, Water Superintendent
Dolores Borosko, Board Secretary

Chairperson Moore requested the Board Secretary read the Public Notice statement announcing that the notice and agenda of this meeting were mailed to the Windsor Hights Herald, Trenton Times and Trentonian on August 15, 2014. An agenda was posted on the official bulletin board of the Authority and delivered to the Township Clerk for posting on the bulletin board at the East Windsor Township Municipal Complex on August 15, 2014. After the roll call Chairperson Moore asked if any Member had an objection to holding this meeting as advertised. No one objected.

Chairperson Moore then asked if there was any one present tonight that wanted to speak on any topic not on tonight's agenda and hearing no one asked Mr. Brand for an update on the Painting of the Twin Rivers standpipe. Mr. Brand informed the Board that the bid for the Painting of the Twin Rivers Standpipe was advertised in the Trenton Times on July 20, 2014 and posted on the MUA website in accordance with NJ Local Public Contracts Law. The bid opening was on August 12, 2014. Five painting contractors picked up the bid specs and presented bids. Mr. Brand stated that he was recommending the award to Alpine who was the second lowest bidder and had good references. The other companies were also well qualified

but three of the bids were much higher. Mr. Brand stated that he had not received a favorable recommendation from one of the references given by the lowest bidder. Mr. Brand added that Mr. Mumford from MBA who is the MUA inspector for this project has worked with Alpine painting on many jobs and stated that their work has been good. Mr. Kurs then made a motion to award the Twin Rivers standpipe painting to Alpine, seconded by Mr. Millner and unanimously carried.

Resolution

WHEREAS, the East Windsor Municipal Utilities Authority (hereinafter referred to as the "Authority") has determined that the Twin Rivers Standpipe located on Twin Rivers Drive and Lake Drive, East Windsor, New Jersey is in need of repair and having its exterior surface painted; and

WHEREAS, pursuant to the provisions of the New Jersey Local Public Contracts Law, *N.J.S.A. 40A:11-1 et seq.* bid specifications were prepared and advertised for said work; and

WHEREAS, on August 12, 2014 the Authority received several bids to undertake and complete this work; and

WHEREAS, after receiving and reviewing all bids and the qualifications of the bidders, the Authority's staff has determined that Pro-Spec Painting, Inc. is the lowest responsible bidder therefore recommends the award of the bid to said contractor.

NOW, THEREFORE, BE IT RESOLVED by the East Windsor Municipal Utilities Authority as follows:

1. Resolution 2014-19 is hereby rescinded.
2. The Authority hereby awards the contract for the Twin Rivers Standpipe repair and exterior painting to Pro-Spec Painting, Inc., 1819 Cedar Avenue, Vineland, New Jersey, 08360 for a sum not to exceed One Hundred and Sixty Two Thousand Five Hundred (\$162,500.00) Dollars.

Mr. Brand spoke briefly regarding the award of bid for Emergency Repair of Water/Sewer Mains. The bids were advertised on July 20, 2014 and received on August 12, 2014. Four Construction Companies bid and after review Mr. Brand was recommending award

to J. Fletcher Creamer & Son, Inc. for repair of water mains and to Waters & Bugbee for repair of sewer mains. Mr. Schmierer stated that he would have to revise the resolution to reflect the award for water main repairs to one company and sewer main repairs to another.

On the topic of the NJDEP Guidance Manual for water main breaks and the notification system that will be required as part of the NJDEP guidance manual procedures, Mr. Brand stated he has looked at Nixle as a possible provider for a communication system for the MUA. Mr. Kurs made a motion that Mr. Brand follow up on the communication system suitable for MUA needs, seconded by Mr. Lippman and unanimously carried.

Mr. Brand updated the Board on the installation of a security system at the Administration Building. Mr. Brand stated that 3 cameras have been installed and 1 more will be installed. Currently there are two outside facing the Administration parking lot and one in the lobby area. There will be one installed in the back of the building facing the driveway and gas pumps. Mr. Brand commented that the images off the cameras are very clear.

Under the General Discussion/Topics from the Board Members Mr. Brand informed the Board that he has been taking classes and that he has class on October 16 which is the date for the October meeting. Mr. Brand asked if the Board would be able to change the meeting date for October's meeting and after some discussion the meeting was set for Tuesday, October 14th. so that Mr. Brand could attend.

Chairperson Moore moved to the next item on the agenda which is the payment of bills. Mr. Kurs made a motion to pay Operating Bills in the amount of \$475,103.63; Payroll for 7/23/14 in the amount of \$69,365.93; and Payroll for 8/6/14 in the amount of \$63,377.07. Mr. Platizky made a second and the vote was unanimously carried.

During a discussion of the July Operating Report Mr. Brand informed the Board that both he and Mr. Lovejoy met with painting contractors and the inspector for the pre bid meeting at the Twin Rivers standpipe. Mr. Brand also informed the Members that they were obtaining quotes on installing the new altitude valve and 16" gate valves at the tower. Mr. Lippman made the motion to approve the Operating Report, seconded by Mr. Platizky and unanimously carried.

The Development Report for August was approved after brief discussion with a motion made by Mr. Lippman, seconded by Mr. Platizky and unanimously carried.

Mr. Lippman made a motion to approve the June Finance Officer's Report, seconded by Mr. Platizky and unanimously carried.

Mr. Platizky made a motion to approve the July Attorney's Report. Mr. Schmierer told the Board that he had good news pertaining to the ongoing litigation and the good news was that most of the claims filed against the Authority were dismissed. There is one outstanding claim filed by one of the minors in the household that the judge has reserved judgment on at this time. Mr. Schmierer believes that through facts which will be developed during the final discovery